

KITTERY WATER DISTRICT BOARD OF TRUSTEES MEETING MINUTES

Date: July 16, 2025

Time: 5:00 P.M.

Members Present: Bob Gray, Jim Golter, Carla Robinson, and Mike Melhorn

Members Absent: Chris Andrews

A motion was made to adopt the minutes:

July 16, 2025 – Monthly Meeting

Moved by: Jim Golter

Seconded by: Mike Melhorn

Affirmative Votes: 4

Negative Votes: 0

Presidents Report Bob moved the P1080 update by Dan Flaig and Colin Stewart of Wright-Pierce Engineers to beginning of meeting.

Unfinished Business - None

New Business – Dan Flaig and Colin Stewart of Wright-Pierce Engineers gave an update on the P1080 project with PNSY. They presented a slide show to update the Board on the design and progress of the project. It was highly informative. They scheduled a site walk with neighbors August 6th at 5 P.M.

They discussed the issues with chemicals at the Treatment Plant. They hope to have final approval by Oct and bid package out by first of the year.

Motion to authorize Superintendent to spend \$8,079.50 to rebuild finish water pump.

Moved by: Mike Melhorn

Seconded by: Jim Golter

Affirmative Votes: 4

Negative Votes: 0

Motion to authorize the Superintendent to spend \$7,696 to Edifice to create and interface for automated meter reading for (Kamstrup), in addition to Sensus to run two systems. The interface will allow for mass meter exchange imports to new software and exports to current software for billing.

Moved by: Jim Golter

Seconded by: Mike Melhorn

Affirmative Votes: 4

Negative Votes: 0

Motion to authorize the Superintendent to spend up to \$10,950.00 for Clearwell cleaning.

Moved by: Jim Golter

Seconded by: Mike Melhorn

Affirmative Votes: 4

Negative Votes: 0

Motion to authorize the Superintendent to spend \$54,876 with Blue Earth Products for clean filter sand.

Moved by: Jim Golter

Seconded by: Mike Melhorn

Affirmative Votes: 4

Negative Votes: 0

Motion to authorize the Superintendent to spend \$6867 with Triumph Modular for modular office at the Treatment Plant.

Moved by: Bob Gray Seconded by: Jim Golter
Affirmative Votes: 4 Negative Votes: 0

Open Discussion/ Notices –

Public Comment (3-minute limit) None

The Kittery Water District moves to go into Executive Session per MRS Title 1 & 405.6 (A) and 405.6 (C) to discuss real estate and personnel matters.

The Meeting will adjourn at the end of the executive session.

Moved by: Carla Robinson Seconded by: Mike Melhorn
Affirmative 4 Negative Votes: 0

Time into Session 6:53 P.M.

Time out of Session 7:23 P.M.

Motion to Adjourn- 7:23

Moved by: Bob Gray Seconded by: Jim Golter
Affirmative Votes: 4 Negative Votes: 0

Our next meeting will be on Wednesday, Aug 20, 2025 @ 5:PM at the Kittery Town Office, Council Chambers.

Respectfully submitted.

Carla Robinson
Secretary