

**KITTERY WATER DISTRICT  
BOARD OF TRUSTEES  
MEETING MINUTES**

**Date:** August 21, 2024

**Time:** 5:00 P.M.

**Members Present:** Robinson, Gray, Perry, Golter, Melhorn

**Members Absent:** 0

**Motion:** A motion to adopt the agenda as presented.

**Moved by** Jim Golter      **Seconded by:** Mike Melhorn

**Affirmative Votes:** 5      **Negative Votes:** None

**Motion:** A motion was made to adopt the minutes of the July 17, 2024, Regular meeting, August 7, 2024 Executive Session and August 8, 2024, MWUA Annual Meeting.

**Moved by:** Jim Golter      **Seconded by:** Mike Melhorn

**Affirmative Votes:** 5      **Negative Votes:** No

**Old Business –**

**Capital Improvement Budget – Will be available late November for 2025**

**2024 Election for KWD Trustee – Chris Andrews is running to replace retiree John C. Perry. The election will be held at the District Office starting August 26<sup>th</sup> through September 13, 2024, 7: AM – 4:00 PM M-F.**

**New Business –**

**Resource Protection - Carl informed the Board that the Contract with YPD and York Water District has a year left. The Board discussed the merits.**

**of hiring someone part time or full time to patrol the KWD watershed. The Board discussed a Resource Protection Manager as there is more to the watershed than patrolling. The district will have further discussion on this matter.**

**Cybersecurity Assessment – Susan Breau of the Maine Drinking Water Program has asked the KWD to participate in a Cyber Security Pilot Study. The Kittery Water District currently uses an outside vendor to keep the district’s computer systems updated and secure. The Pilot Study will be making recommendations to the Legislature for future legislation. After the study is completed, the program will be making draft recommendations for future legislation.**

**The President along with the Board thanked John C. Perry for his hard work leading the district thru difficult times. The district is better off because of John’s hard work.**

**Public Comment - None**

**The next meeting of the Kittery Water District will be held Thursday September 19, 2024, at 5PM at the Kittery Town Office, Town Council Chambers**

**A motion was made to adjourn the meeting at 5:35 PM**

**Moved by:** Mike Melhorn      **Seconded by** John C. Perry

**Affirmative Votes:** 5      **Negative Votes:** 0

Respectfully submitted.

Carla J. Robinson  
Clerk