

KITTERY WATER DISTRICT  
BOARD OF TRUSTEES  
MEETING MINUTES

**Date:** July 17, 2024

**Time:** 5:00 P.M.

**Members Present:** Robinson, Gray, Perry, Golter, Melhorn

**Members Absent:**

**Motion:** A motion to adopt the agenda as presented.

**Moved by** Jim Golter      **Seconded by:** Mike Melhorn

**Affirmative Votes:** 5      **Negative Votes:** None

**Motion:** A motion was made to adopt the minutes of the July 17, 2024, Regular meeting.

**Moved by:** Jim Golter      **Seconded by:** Mike Melhorn

**Affirmative Votes:** 5      **Negative Votes:** No

**Old Business – None**

**New Business**

**1. Capital Improvement Projects for 2025**

- A. New Computer Software – A committee will start looking into this.
- B. New GIS / Asset Management – Matt and Carl are in process of purchasing.
- C. Upgrades to KWD Building -Carl has Wirght Pierce coming to access.
- D. Initiating a Meter Exchange Program – Two vendors are preparing quotes for the District’s Metering Program.

**2. Pump for Treatment Plant Discussion on whether to replace or repair the pump.**

**3. The Kitter Water District Board of Trustees moves to go into executive session per MRS 1 & 405.6 (A) to discuss personnel matters.**

**Moved by:** Jim Golter      **Seconded by:** Mike Melhorn

**Affirmative Votes:** 5      **Negative Votes:** 0

**Public Comment - None**

**The next meeting of the Kittery Water District will be held Wednesday August 21, 2024 at 5PM at the Kittery Town Office, Town Council Chambers**

**A motion was made to adjourn the meeting at 7:00 PM**

**Moved by:** James Golter      **Seconded by:** Mike Melhorn

**Affirmative Votes:** 5      **Negative Votes:** 0

Respectfully submitted.

Carla J. Robinson  
Clerk