

# KITTERY WATER DISTRICT BOARD OF TRUSTEES MEETING MINUTES

**Date:** December 20, 2023

**Time:** 5:00 p.m.

**Place:** Kittery Town Council Chambers

**Members Present:** Golter, Gray, Melhorn, Perry, Robinson

**Members Absent:** None

Board President Perry announced his resignation as President and conducted election of a new President. Trustee Golter nominated Trustee Gray. Trustee Melhorn seconded. No other nominations were offered.

**Affirmative Votes:** Golter, Gray, Melhorn, Perry, Robinson **Negative Votes:** None

Trustee Gray presided for the remainder of the meeting

Election of Secretary: Trustee Melhorn nominated Trustee Robinson for the office of Secretary. Trustee Golter seconded. No other nominations were offered.

**Affirmative Votes:** Golter, Gray, Melhorn, Perry, Robinson **Negative Votes:** None

**Motion:** Motion to promote Carl Palm to the position of Superintendent.

**Moved by:** Golter **Seconded by:** Robinson

**Affirmative Votes:** Golter, Gray, Melhorn, Perry, Robinson **Negative Votes:** None

**Motion:** Motion to authorize the Superintendent to explore options for repairs and remodeling the present District offices

**Moved by:** Golter **Seconded by:** Melhorn

**Affirmative Votes:** Golter, Gray, Melhorn, Perry, Robinson **Negative Votes:** None

**Motion:** Motion to approve "A Joint Resolution of York Water District and Kittery Water District to Enter Into a Memorandum of Understanding Relating to the Protection of Watershed Property" and Attachment 1, "Memorandum of Understanding Extension of Patrolling Program for the Watershed Protection Land of the York Water District and the Kittery Water District."

**Moved by:** Melhorn **Seconded by:** Perry

**Affirmative Votes:** Golter, Gray, Melhorn, Perry, Robinson **Negative Votes:** None

**Motion:** Motion to authorize the Superintendent to expend \$87,045 to purchase a 2023 Ford Transit AWD Service Utility Van to replace the existing K2 Foreman's Van

**Moved by:** Perry **Seconded by:** Melhorn

**Affirmative Votes:** Golter, Gray, Melhorn, Perry, Robinson **Negative Votes:** None

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**Motion:** To adjourn

**Moved by:** Melhorn **Seconded by:** Golter

**Affirmative Votes:** Golter, Gray, Melhorn, Perry, Robinson **Negative Votes:** None

Respectfully submitted

Robert A. Gray  
Clerk