

Kittery Water District – Board of Trustees Meeting – December 23, 2020 (via Zoom)

Meeting held via Zoom and called to order at 8:03 a.m. Members in attendance: Trustees Caroline Rose, Julia O'Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Bob Shepherd, Pete Henderson, Cathy Wolff, Guy Hodgdon, Suzanne Sayer, Judy Spiller, Dina Wilfpord, Shara Geiger, Everett Leland, Chris Rubin, John Perry, Jeff Thomson, Bonnie Rogers, and Linda Johnson. Mission Statement read.

Agenda reviewed and accepted with one change; review of the December 21, 2020 minutes postponed until the next BOT meeting.

Secretary's report – Minutes from the BOT meeting on December 9, 2020 were read and approved with minor corrections. Minutes from the BOT meeting December 15, 2020 with PNSY representatives were approved with minor corrections. The BOT meeting minutes from December 16, 2020 were approved with minor corrections. The December 18, 2020 Executive session minutes were approved as read.

Treasurer's report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Rose moved to pay bills. Seconded by Trustee O'Connell. Trustee Golter will sign checks and all Trustees will sign the annual warrant today.

Superintendent's Report During the cleaning of the sed basin at the Hatch Filtration Plant, a shaft on the worm gear broke. Rob from KKW will be at the plant today to oversee repairs that will be completed today. There have been splashing issues from filter #2. Plumber James Golter has installed a larger diameter pipe to address the issue.

Election Discussion -The runoff election scheduled for January 26, 2020 was discussed. Trustee Golter, a candidate, recused himself. The RFQ for a Registrar to oversee the election, will be sent this week to three potential candidates from the town of Kittery's Election clerk list. A decision will be made January 6, 2020. Trustee Rose makes a motion that the voting hours will be 7:30 a.m. – 6:00 p.m., to give eligible voters opportunity to vote after work. Trustee O'Connell seconds. Motion carries with two in the affirmative. The public will be able to observe the ballot count via Zoom. Trustee Golter rejoins meeting after the discussion.

Charter progress update. The Southern Maine Planning and Development Commission will be creating a rough draft of expanded voter district boundaries along existing KWD infrastructure with a buffer zone of 250 feet. Trustee Rose has requested that Supt. Rogers send notification to the towns of Eliot, York and Kittery that we are submitting changes to our charter and that they will not affect tax status or eminent domain issues. A concept bill has been submitted to the Maine State Legislature by Rep Kristi Mathieson.

Pump #2 Repair discussed. Supt. Rogers has sent drawings to Atlantic Pump in Sanford, Maine and is awaiting a quote from them. FW Webb does not have a pump that will fit. Larry Mills of Williamson Pump and Motor would like to visit our plant with the installer to double check pump fit, the first week of January 2021.

PNSY payment history reviewed.

Open Discussion - One employee presently out due to possible Covid-19 exposure. No one has missed work otherwise. The Maine Turnpike Authority will look at KWD plans for I-95 pipe after the holidays.

Public Comments Emails from the public were read into the record. They centered around election concerns- 9 were in favor of extending hours, 2 were not, 1 did not care, Covid protocols and safety for

office staff, and a request for a map of the eligible voting area with streets, a question why Trustee Golter cannot vote on election protocols for his election. Judy Spiller clarified that she does not respond to comments in the chat box. Linda Johnson requests that the audio recording of December 9th BOT and Executive Session meetings be made available. Suzanne Sayer asks if the chat can be read into the minutes. She says that there should be an equal number of Democrats and Republicans observing the election process. Garvin McCurdy reminds us to include Badgers Island and the Shipyard property in new charter voter area. A reflective vest and warm clothing should be required for whomever watches the ballot box. Chloraminated water in the PNSY housing area could be an issue for those with certain medical conditions, fish, and their pharmacy. He wishes everyone a Happy New Year.

With no further business appearing before it, this Board of Trustees meeting was adjourned at 10:30 a.m. Whew!

Our next BOT meeting will be held on Wednesday, December 30, 2020 at 7:30 a.m. via Zoom.

Respectfully submitted,

Julia O'Connell, clerk

A handwritten signature in black ink, appearing to read "Julia O'Connell". The signature is written in a cursive, flowing style with a large initial "J".

Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.