

Kittery Water District – Board of Trustees Meeting – September 16, 2020 (via Zoom)

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Chris Rubin, Shara Geiger, William St. Laurent, Cathy Wolff, Bob Sheppard, Suzanne Sayer, Linda Johnson, Bonnie Rogers, Julie Perrault, and Everett Leland. Mission statement read.

Agenda reviewed- and approved unanimously with minor corrections.

Secretary’s report - Minutes from September 9, 2020 were read and accepted with minor corrections.

Treasurer’s report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Golter moves to pay bills. Seconded by Trustee Rose. Roll call, three in the affirmative, motion passes. Trustee O’Connell will sign checks.

Superintendent’s Report- Ledge was encountered on Mendum Ave. A larger hammer will be used. It is estimated that water main replacement will be completed by November 1, 2020.

“Basics of Contract Negotiations for Employers” with Tom Trenholm, esq. of Drummond Woodsum Law Offices presenting. The following bargaining items are required by State of Maine law (Title 26, Chapter 9-A, section 961): wages, hours, working conditions, and contract grievances. Negotiations are complex and a specific process is followed to resolve disputes.

Master Plan It was decided that the BOT needs to have any requests for changes submitted to Wright Pierce by October 15, 2020. Trustee questions will be submitted en masse before then through Trustee O’Connell.

Union Meeting update. Union has agreed to meet with KWD BOT on September 30, 2020 and October 7, 2020 at 9:30 a.m. It is clear that we need legal representation. Request for Qualifications to be sent to the following legal firms: Drummond Woodman, Verrill, and Bennett. Responses requested by September 21, 2020 and decision will be made at next BOT Sept 22, 2020.

Website Upgrade discussion. More research needs to be done about designer options. We will review again at the October 14, 2020 BOT meeting.

Training Class Request reviewed. Trustee Golter moves to approve total of \$55 for each participant for a total of \$110 for The Chlorine Analyzer class via Zoom. Trustee Rose seconds. Roll call, three in the affirmative, motion passes.

Newsletter Discussion- Linda Johnson will draft a letter based on Trustee input to be reviewed by September 30, 2020. Ideas need to be sent to Linda by September 24, 2020. Newsletter will be completed by October.

Proposals from Milton Cat and Russ Electric for Plant work reviewed. Trustee Rose moves to accept the proposal (total estimated expenditure \$5,474.47) contingent upon work being completed by November 1, 2020. Trustee Golter seconds. Roll call, three in the affirmative, motion passes.

Amendment #1 to Brierly Associates contract reviewed. They are requesting an additional \$6,000 to complete supplemental design services for I-95 crossing, now south of Old Beech Ridge Rd., York, Me. document and plans for a new southern route of pipe. Trustee Rose moves to approve \$6,000 additional expense. Seconded by Trustee Golter. Roll call, three in the affirmative, motion passes.

Open Discussion The annual SMRWC meeting is scheduled for Thursday September 17, 2020 at 6 p.m. Trustee O'Connell inquires if SMRWC meetings are open to the public. Supt. Rogers said that he will check. Also, she would like to know when minutes from the weekly meetings will be posted as there are no recent minutes on their website.

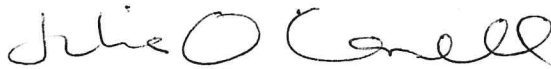
Public comment Garvin McCurdy requests that Trustee Golter install a water pump and kit. Trustee Golter responds that he will be available on Saturday, September 26, 2020 to do the job. Suzanne Sayer inquires about progress on Mendum Ave. Supt Rogers responds that excavation now involves breaking through ledge and will take awhile.

With no further business appearing before it, this Board of Trustees meeting is adjourned at 9:51 a.m.

Our next BOT meeting will be held on Tuesday, September 22, 2020 at 7:30 a.m. via Zoom.

Respectfully submitted,

Julia O'Connell, clerk

A handwritten signature in black ink that reads "Julie O'Connell". The signature is written in a cursive style with a large, looped "J" and "C".

Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.