

Kittery Water District – Board of Trustees Meeting – August 19, 2020 (via Zoom)

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Chris Rubin, David Parker, William St. Laurent, Jenny Freeman, Jen Thayer, Cathy Wolff, Suzanne Sayer, Bob Sheppard, Linda Johnson, Bonnie Rogers, Julie Perrault, and Judy Quinby. Mission statement read.

Agenda reviewed- and adopted with one minor change.

Secretary’s report - Minutes from August 12, 2020 were postponed to allow for further review.

Treasurer’s report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee O’Connell moves to pay bills. Seconded by Trustee Rose. Roll call, three in the affirmative, motion passes. Trustee Rose and Golter will sign checks today.

Financial Report of July 2020 reviewed. Decreased revenue noted with expenses outpacing revenue by \$31,343.37 for the 31 day period.

MIMBB Loan Document Corrections reviewed. Mark Googans of Verrill, esq. requests that we re-sign corrected loan documents. Some of the dates were incorrect. Trustees will re-sign this week.

Reviewed Consulting Services Agreement from Kevin Sutherland. Trustee Rose moves to accept agreement from Mr. Sutherland. Trustee O’Connell seconds. Roll call, three in the affirmative, motion passes unanimously. Trustee Rose will serve as duly authorized agent.

PFAS testing costs reviewed. Expense of the tests ranges from \$275 to \$350 and can be performed by Alpha Analytical Laboratory in Massachusetts. (also used by KKWWD). Trustee O’Connell will research the different test options. Suzanne Sayer, a water user, offers her expertise as a geochemist and in water management. Our engineering firm Wright-Pierce, also has a chemist that we can contact.

K-2 van seat reupholstery estimate reviewed. Estimate range \$350-\$375. Trustee O’Connell moves to approve \$375 to repair seat. Seconded by Trustee Rose. Roll call, three in the affirmative, motion passes unanimously.

Discussed Dave Parker (forester) remediation plan for Horse Hills Timber Harvest. Dave has contacted Keihl and Sons about remediation and would like to coordinate site visit with State of Maine Forestry evaluation. Trustee O’Connell has agreed to contact state to find out time and date.

Open Discussion

Supt. Rogers states that IBEW union would like to meet with the BOT on Tuesday Sept. 15, 2020 and Thursday, Sept. 17, 2020. All Trustees are available except Trustee O’Connell, who has limited time on Sept. 17 (only available 10:30 a.m. – 2 pm) Supt Rogers will follow up with the union to schedule the meetings and Trustee Rose will find language to support going into Executive Session. Water Main Break that was reported last week will be documented in the incident report log once all expenses have been calculated. Paving still needs to be completed. Trustee Rose will contact Judy Spiller to find out the deadline for submitting a Letter of Support for the Wild and Scenic River Partnership Designation for the York River. Trustee O’Connell requests that all Trustees choose one item from the CIP list in Section 6 of the Master Plan to be discussed at next week’s BOT. Trustee O’Connell requests that a designated bookshelf for borrowing and resource material be established at KWD office. Trustee Rose will create a

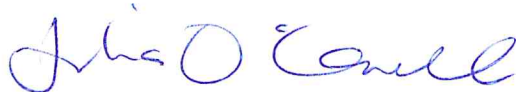
policy for borrowing. Trustee Golter inquires if the new mud valve was installed at the Hatch Filtration Plant and if the Harris Ave. water main installation has been completed. Supt Rogers responds "yes" to both questions. They will finish Pinkham using Ho Ram. Trustee Golter asks for an update on the I-95 crossing. Brierly Engineers are working on the plan of new path and promised to complete it by the end of this week per Supt. Rogers. Trustee Rose thanks the KWD laborers who were recognized on Face book this week for restraining a customer's dog who had escaped from her home. Trustee Rose states that Holly Stark has created a proposal for the board and is requesting suggestions for decisions that we are having challenges with; these ideas are not open for debate. Trustee Rose requests that Trustees review last night's School Committee meeting that was live streamed on the town website as an example of what is currently available for public discourse.

Public Comment

Garvin McCurdy requests that Supt. Rogers forward his email to the Trustees concerning solutions for SMPDC and JLUS to consider. Chris asks when do we expect to have a forest management plan in place? Trustee Rose said the date is uncertain. Linda Johnson requests a charter revision update and inquires about the possibility of postponing this year's election. Trustee O'Connell states that the earliest a new charter can be voted on by the Maine State Legislature is next year to be implemented in the fall of 2021 and that we cannot postpone the election. Trustee Rose would like to find a venue to receive public input. She also said that the election cannot be postponed and that she would like the Trustees to choose a date for the election.

Meeting is adjourned at 8:50 a.m. The next BOT meeting is scheduled for Wednesday, August 26, 2020 at 7:30 a.m. via Zoom.

Respectfully submitted, Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.