

## **Kittery Water District- Board of Trustees Meeting - May 13, 2020**

Meeting held via Zoom and called to order at 7:31 a.m. Members in attendance: Trustee Caroline Rose, Julia O'Connell, James Golter and Supt Mike Rogers. Members of the public in attendance: Judy Spiller, Jennifer Brewer, Brian and Jan Rodonets, Cathy Wolff, Jen Thayer, Bob Shepherd, Linda Cheatham and Judy Quinby. Mission statement read.

**Agenda reviewed-** Adopted unanimously with one addition.

**Secretary's Report-** Minutes for May 6, 2020 read and accepted.

**Treasurer's report-** Financial position and submitted bills were read by Supt Rogers and checked by Trustee Rose. Trustee Rose moves to pay bills. Trustee Golter seconds. Roll call, three in the affirmative, motion passes. Supt Rogers will add customer complaint from 15 Pinecrest to complaint log.

**Reviewed the Hatch Filtration Plant operations Report:** Observed by Trustee Rose that column 5 was missing a label. Supt Rogers will update form to include Phosphate.

**Maine Power Options** Green Electricity contract locked in at less than agreed price. (2021 - \$0.058, 2022 - \$0.0592, 2023 - \$0.0605)

**Reviewed 5 year Repair List for 15 – 17 State Rd.-** Estimates made by Supt Rogers. No bids taken.

**Forest management** reviewed and discussed. Trustee O'Connell moves to stop harvesting timber, get more information about restoration and sustainable forest management practices. Motion seconded by Trustee Rose. Roll call, three in the affirmative, motion passes.

**Questions for Wright Pierce Engineering** firm discussed. Zoom call with Wright Pierce Engineers to be arranged and scheduled before June 10, 2020 by Supt. Rogers.

**Plant upgrade discussed-** Discussion to be continued with Wright Pierce Engineers (see above)

**Watershed reports** reviewed – for April 11, 12, and 19, 2020. No violations noted. Increased activity noted; hikers, mountain bikers, ATV's and vehicle parking.

### **Open Discussion**

\* **Covid precautions include wearing a mask to protect others as well as oneself.** Trustee O'Connell requests that all office personnel have them nearby to wear whenever people enter building. Trustee Rose will purchase dust masks to provide for our office personnel. Supt Rogers states that plant operators 2/3 unable to be fitted /wear N-95 masks but do wear fabric masks for lime feed.

\* Trustee Rose suggests that KWD explore working with Holly Stark to improve board function. She can meet with us individually and facilitate team building exercises. Holly Stark is a professional facilitator will be contacted by Trustee O'Connell to verify fees for service, availability, and plan going forward.

\*Trustee O'Connell will sign checks today.

\*Supt Rogers reports that Keen Ave. water main replacement is complete except for hot top replacement. Folly Pond Rd. in our watershed will have more gravel added to it. Office railing is being sanded and painted today. Sidewalk will need repair. Fair Tide plans to open July 1, 2020 and has been able to pay their rent through May. VFD Pump #1 is now functioning after Scada issue was discovered. Wright Pierce will reprogram it. Parco Valves need maintenance. Supt Rogers will schedule assessment by Stonkus Hydraulics. Executive session meeting with Dan Thornhill canceled in favor of obtaining info in other ways. Trustee Rose will contact other entities including Maine Rural Water Association about process of protocol for selling water district property.

Next Meeting scheduled for Wednesday May 20, 2020 at 7:30 a.m. Meeting adjourned at 9:42 a.m.

Respectfully submitted by

Julia O'Connell, Clerk

A handwritten signature in black ink that reads "Julia O'Connell". The signature is written in a cursive style with a large, prominent initial "J".

Disclaimer: The preceding minutes constitutes the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.