

Kittery Water District – Board of Trustees meeting - April 29, 2020 (via ZOOM)

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance; Trustee Caroline Rose, James Golter, Julia O'Connell and Supt. Mike Rogers. Members of the public in attendance; Garvin McCurdy, Guy Hodgdon, Jeff Thomson, Jennifer Brewer, Jenny Freeman, and Brian Rodonets. Mission statement read.

Agenda Reviewed- Adopted with one change. No executive session required today.

Secretary's Report- Minutes for April 22, 2020 were read and accepted.

Treasurer's Report- Financial position and submitted bills were read by Supt Rogers and checked by Trustee Rose. Motion was made by Trustee Golter to pay bills, seconded by Trustee Rose. Roll call, three in the affirmative, motion passes.

PNSY Payment History Reviewed- Payments were made on time.

Discussed Maine Power Options Electricity Contract. Authorized Supt Rogers to sign contract when the three year rate for Green Certified Electricity reaches last weeks agreed upon rate of \$0.0601 (or lower) Will revisit as necessary.

Discussed Maine Vision Holdings Letter of Intent. Directed Supt Rogers to provide MVH with the following information: KWD is not prepared to provide the MVI an answer in the midst of a pandemic. We will be following Governor Mills guidance on when and how to hold public meetings.

Discussed Code Red Options - "School Messenger" offered by Trustee Rose, is a robust tool. Supt. Rogers is in contact with Kittery Police Chief Richter, who is exploring York County Emergency System. Supt. Rogers will contact York County Emergency Management to get more info about their system. This will be discussed again.

Watershed Reports reviewed. No violations noted. Reservoirs are full, hikers are numerous, trash is minimal.

Open Discussion

- *Recorded Zoom meetings are being posted on KWD website starting April 22, 2020.
- *New Charter – We can update with GPS coordinates in house.
- *Fire Protection System- Hydrants are exercised yearly and surveyed by ISO for accuracy and condition. Pressure can vary according to pipe condition, location and size. Minimums are needed for fire department. Wright Pierce performs C-tests for 10 year Master Plan which show condition of pipes and help direct cost effective management of the distribution system.
- *Keen Ave., water main replacement has been started and is going well.
- *Annual audit by Ouelette CPA is being reviewed by their auditors.
- *Request for updated Forest Management Plan which will take into account the Climate Evaluation from the Federal Level. There will probably be no timber harvest this year because Jay, Maine pulp plant explosion. *Digester of plant is currently out of operation.*
- *Supt Rogers will present a time-line of the Hatch Filtration Plant renovation project including the month and year of the studies that were done and the decisions that were made based on those studies. To be presented at next BOT meeting.

*Public comment Dr. Jen Brewer thanks Trustees for transparency and working towards public participation. The public process should include all land owned by KWD watershed, forest, office, etc. Watershed concerns can also encompass ecosystem, timber revenue, regional development, land management. She can offer referrals for (free?) consultations from SEA GRANT. Rice Library has offered to host public meetings for KWD. Requests that an informative discussion of the new 16" water pipe be scheduled as there has been confusion from water users as to the need, purpose, location. We are in a national and global recession and it is important to look at expenditures. The projected associated cost of the new pipe is \$700,000 and the cost of completing upgrade of our plant is approx. \$650,000. We need a clear explanation of why the pipe is needed now. A map of its location is requested. Garvin McCurdy asks the following questions of MVH 1) What is the PNSY concurrent backing of this project 2) What is the suitability of the property on Dennett road being offered to KWD 3) What is the town's position 4) What will be the impact of traffic flow if a parking garage is built at 17 State Rd. KCC could be used for a meeting in June if ZOOM is also offered as a way for the public to attend.

* Employee update No new illnesses reported. Two-week plant operator rotation on schedule, Supt. Rogers reports we need to hire another laborer because of the recent resignation of one.
Next Board of Trustees Meeting scheduled for Wednesday, May 6, 2020, 7:30 a.m. via ZOOM

Meeting adjourned at 9:38 a.m.

Respectfully submitted,

Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.