

Kittery Water District – Board of Trustees Meeting – September 15, 2021 (via Zoom)

Meeting held via Zoom and called to order at 7:33 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter, Supt. Mike Rogers and Registrar Maryann Place. Twelve members of the public and four KWD employees attended. Mission Statement read.

Agenda adopted as written.

Secretary’s report –Minutes approved from 8/18/21 BOT and 9/1/2021 with minor changes.

Treasurer’s report was reviewed – Cash \$96,119.57, Accounts Payable \$28,001.58 and Payroll \$13,800.31. Fifteen and a half hours of overtime were reported in the past week. Three were for a call in for a low pH alarm at the plant. The remainder were for Labor Day. Trustee Rose motioned to approve September 8, 2021 bill payments retroactively. Seconded by Trustee Golter. Motion carried 3-0. Trustee Rose motioned to approve Sept. 15, 2021 bill payments. Seconded by Trustee O’Connell. Motion carried 3-0. Trustee Golter will sign checks today.

Superintendent’s Report- Water main work on Malcolm Rd. is in process. The gravel road to Folly Pond has been completed. Paving will begin on Hickory Lane, Wildrose Lane and Libbey Lane. Our sixteen-year old dump truck had another wiring issue that was repaired and it appears to have worked. Cathy Robinson, our rate analyst, is still making progress. The order for a new K-7 utility truck has been delayed and probably will not be delivered until early next year. A thirteen thousand dollar down payment will be sent to Messer Truck, which is 30% of the total payment.

Pond levels: Boulter is level, Middle is down 1’ 10”, Folly is down ½”, Bell Marsh is down 2’3” from the spillway. There are no updates for the I-95 crossing.

Election Protocols discussed- The polls at the Kittery Community Center will be open from 7:00 a.m. until 7:00 p.m. Voters are required to bring a photo ID and proof of residence. Masks are required. Supt. Mike Rogers notify candidates by email and will contact Ian Lenahan at the Portsmouth Herald and it will be posted on the KWD website.

Financial report for the month of August 2021 reviewed. We had \$42,314.45 income transfer to net worth.

PNS revenue This month’s is down \$3000 from the five-year average.

Filtration plant monthly operations reviewed. Demand increased 4 million gallons as compared to July and has decreased 5 million gallons as compared to August 2020. The replacement shaft for backwash machine #2 was installed last week by Travis from Penta Corp.

Open Discussion- Rep. Kristi Mathieson thanks the Trustees for assisting in the passage of LD1542, our new revised Charter. A special thank you to Trustee Rose for contributing to the proper language. Our registrar, Maryann Place, states that the candidates may stand in the foyer and may only state their names on election day. Discussion of the election may only take place at a distance greater than 250 feet from the polling place.

Public Comment- Suzanne Sayer thanks Trustee Rose for her service. She requests that only her KWD email be shared. Garvin McCurdy would like to know if the candidates John Perry and Bob Gray can run since they are on Kittery town boards and would like to see that information shared with the public. An answer was given that only municipally elected officials are excluded from serving. Town boards are by appointment and are not in the elected category.

Meeting adjourned at 8:19 a.m.

A special organizational meeting will be held one week after our Sept. 16, 2021 election, on Wednesday, Sept. 22, 2021 at 7:30 a.m. via Zoom. An election of officers will take place and the office manager will swear in the new Trustees.

The next Board of Trustees will be held on Wednesday, October 6, 2021 at 7:30 a.m. via Zoom, unless we hear otherwise from the newly elected Trustees.

Respectfully submitted,
Julia O'Connell, clerk

A handwritten signature in cursive script, appearing to read "Julia O'Connell".

Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbal transcript of comments at the meeting, but as a summary of the discussion and actions that took place. For complete details please refer to the audio recording of the meeting on the KWD website.