

Kittery Water District – Board of Trustees Meeting – April 7, 2021 (via Zoom)

Meeting held via Zoom and called to order at 7:38 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter and Supt. Mike Rogers. Members of the public and three KWD employees attended. Mission Statement read.

Agenda approved as written.

Secretary’s report –Minutes approved for 3/17/21 and 3/24/21.

Treasurer’s report was reviewed – Cash \$72,695.95, Accounts Payable \$39,133.73 and Payroll \$13,662.29. Fourteen hours of overtime were reported in the past week to deal with high turbidity alarms at the plant. Questions were answered. Trustee Rose motioned to pay the bills. Trustee O’Connell seconded. Roll call, two in the affirmative, one abstention, motion passed. Trustee Rose will sign checks this week. Trustee Rose motioned to approve March 24, 2021 and March 31, 2021 bill payments. Trustee Golter seconds, roll call, three in the affirmative, motion passed.

Superintendent’s Report- The flushing program of water mains has been completed in Kittery, Eliot and York. The side roads still need to be done. Express Electric is finishing replacement of water flow meters at the Hatch Filtration Plant. A laborer/truck driver (15 year veteran) has given two weeks notice this week.

Charter Update- Our revised charter is currently being drafted in The Revisor’s Office and will be sent “shortly” to Rep. Kristi Mathieson. The Trustees will have 72 hours to respond. A Board of Trustees meeting for public input may need to be called soon. Supt. Rogers will notify the three towns that their input will need to be provided quickly when it is sent to them.

2021 Suggested Capital Improvement list reviewed Motion made by Trustee Rose to approve the I-95 interconnecting pipe for \$650,000. Seconded by Trustee Golter. Roll call, two in the affirmative, one nay, motion passed. Water provided to YWD could be augmented with the addition of ammonia at the Beech Ridge Rd. pump station. Water from YWD could be filtered to remove chloramine near the same location. Trustee O’Connell suggests we go into Executive Session to discuss real estate associated with filtration of chloramine from water received from YWD.

Forest Management discussion There will be a workshop about timber harvests on Friday April 16, 2021 at 8:30 a.m. The public may send comments and questions and may attend the meeting but not speak.

Portsmouth Naval Shipyard revenue discussed. First quarter revenue is less than the five year average despite an increase in demand in March.

March 2021 Plant Operations Report reviewed. Expenses and revenue are close to \$2.9 million each. This is a concern. Trustee Rose motioned to approve the budget as written. Trustee Golter seconds. Roll call, two in the affirmative, one abstains, motion passed.

K-7 truck replacement discussed. Kenworth replacement truck price tag is \$120,531 with a lead time of 5 months. Trustee Golter motioned to approve the expense. Trustee Rose seconds. Roll call, three in the affirmative, motion passed.

Linda Johnson’s retirement memo was received and will be reviewed at a later date.

Consumer Confidence Report for 2020 Reviewed. One violation noted and Supt. Rogers will clarify the reason for paragraph on page two that sites levels of; sodium, manganese, magnesium, chlorine, etc. Trustee Rose will proofread and submit any feedback or questions.

MOU between Guy Hodgdon and KWD correction Life insurance was added and MOU was approved and will be signed by Trustee Rose today.

Executive Session Trustee Rose motioned to go into Executive Session per 1MRSA 405 section 6(C) to discuss real estate associated with the CIP decision for pump house, after today's BOT meeting. Seconded by Trustee Golter. Roll call, three in the affirmative, motion passed.

Open Discussion Adam Causey, Kittery town planner and Kendra Amaral, Kittery town manager, will be invited to attend the discussion of our State Rd property on Monday April 12 at 4 p.m. to answer questions about how to create an RFP. (request for proposals) The annual meeting of Southern Maine Regional Water District will be held April 8, 2021 at 6 p.m.. All are welcome to attend.

Public comment Suzanne Sayer would like our revenue to be analyzed. She requests that KWD repair the hole in her front yard. Garvin McCurdy will send the KWD a proposal analyzing chloraminated water going to the PNS. Linda Johnson states that KWD work crew have done a good job replacing infrastructure despite not meeting the goal of 1% per year and thanks them for their efforts.

Meeting adjourned at 9:28 a.m.

Our next BOT meeting will be held Wednesday, April 21, 2021 at 7:30 a.m. via Zoom.

An Executive Session will be held immediately following this meeting, via Zoom.

A public meeting to discuss the State Rd. Property plans will be held Monday April 12, 2021 at 4 p.m. via Zoom.

A Forest Management meeting will be held Friday April 16, 2021 at 8:30 via Zoom.

Respectfully submitted,
Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbal transcript of comments at the meeting, but as a summary of the discussion and actions that took place.