

Kittery Water District – Board of Trustees Meeting – February 24, 2021 (via Zoom)

Meeting held via Zoom and called to order at 7:31 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter and Supt. Mike Rogers. Members of the public attended and five KWD employees. Mission Statement read.

Agenda reviewed and adopted as amended.

Secretary’s report –Review of the minutes from the Board of Trustees meeting on Wednesday, February 17, 2021 were postponed until the next Board of Trustees meeting.

Treasurer’s report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Rose motioned to pay the bills. Trustee Golter seconded. Roll call, three in the affirmative, motion passed. Trustee Golter will sign checks today.

Charter Update- An email from Rep. Kristi Mathieson indicates that there is nothing to report.

State Road Property was discussed. It was decided that moving our facilities is the preferred option and that we will engage Kristin Grant of Maine Cooperative Extension in learning ways to engage the public in this process.

2021 Suggested Capital Improvement list reviewed - Trustees request that Supt. Mike Rogers list the following details for each recommended water main replacement project; linear feet, size of the existing and the replacement pipe. (Replacing 1% per year is advised in Master Plan to maintain sustainable replacement of infrastructure which would be 4000-5000 feet per year.) Trustee Rose moved to approve the following items on the CIP list; replace finish flow meters for pump #1, 2 and 3, concrete repairs at Folly Pond and Bell Marsh Spillway, replace the VFD for pump #1, Replace the Parco controls and cabinets for pumps 1, 2 & 3, and to paint and number fire hydrants, for a total of \$137,500. Trustee Golter seconded. Roll call, three in the affirmative. Motion passed. The remaining Water Treatment Plant upgrade plans and expenses were requested.

Executive Session- Trustee Rose moved to go into Executive session with Supt. Mike Rogers per 1 MRSA 405 Section 6 (A) on Friday, February 26, 2021 at 8:00 a.m. via Zoom. Trustee O’Connell seconds. Roll call, three in the affirmative, motion passed.

Open Discussion- Kathy Robinson from MRWA has been contacted to do a rate analysis for us. Routine leak detection is done every 5- 10 years. A pdf of our 2020 ten year Master Plan is available upon request. A broken valve on Love Lane was repaired this past week.

Public Comment- Garvin McCurdy expresses concern about the referendum requirement for the new Charter and that we need to make sure that the District can provide continuous service when planning to move our facilities. Suzanne Sayer would like to know why we need a professional notetaker. Meeting adjourned at 8:51 a.m.

Our next BOT meeting will be held Wednesday, March 3, 2021 at 7:30 a.m. via Zoom.

An Executive Session will be held Friday, February 26, 2021 at 8:00 a.m. via Zoom.

Respectfully submitted,
Julia O’Connell, clerk



Disclaimer: The preceding minutes constitute the author’s understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbal transcript of comments at the meeting, but as a summary of the discussion and actions that took place.