

Kittery Water District – Board of Trustees Meeting – December 30, 2020 (via Zoom)

Meeting held via Zoom and called to order at 7:31 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Pete Henderson, Bob Sheppard, Guy Hodgdon, Suzanne Sayer, Judy Spiller, John Perry, Julie Perrault, Rep. Kristi Mathieson, Bonnie Rogers, and Linda Johnson. Mission Statement read.

Agenda approved as written.

Secretary’s report – Minutes from the BOT meeting with Southern Maine Planning and Development Commission on December 21, 2020 were read and approved with minor corrections. Minutes from the BOT meeting on December 23, 2020 were approved with minor corrections.

Treasurer’s report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Rose moved to pay bills. Seconded by Trustee O’Connell. Trustee O’Connell will sign checks today.

Superintendent’s Report Larry Mills of Williamson Pump and Motor and his installer will be on site at the Hatch Filtration Plant to double check the pump fit. The BOT meeting scheduled for next week will need to be delayed due to year end requirements. It was agreed that we will meet Thursday, January 7, 2021 at 7:30 a.m. via Zoom.

Annual Dam Inspection reports reviewed. No deficiencies noted.

Training Class Request discussed. Trustee O’Connell would like to attend an 8 session (Class 1 Water Treatment Certification Exam Prep) class that focuses on principles and practices of collecting, testing, treating, storing and distributing safe drinking water. She would like to include this information in a Trustees Handbook. Trustee Rose asked if this class is offered by MRWA throughout the year and if they have a specific class for Trustees that would cover this information. Trustee Golter has a book that offers the information. Request denied.

Brush Pile Options discussed. The KWD brush pile in the back yard was incinerated yesterday producing smoke throughout the neighborhood. Suggestions were made that could help minimize adverse effects and provide for a safer situation, (have a fire hose on site, burn when wind is less than 10 mph, give advance notice to neighbors, transport brush to Kittery Transfer Station for disposal or chip and compost brush on site). We will revisit these options.

Open Discussion – Joyce Tobey called th KWD office to say that she is available to serve as a Registrar for the upcoming January 26, 2021 runoff election. Maryann Place has notified Trustee O’Connell by phone that she is available and will send the requested qualifications statement by email. Emails from the public were read into the record. John Perry requests election be advertised on websites and Facebook and include a list of eligible streets. He would like to know the qualifications of the present Trustees. Questions were answered: KWD Facebook page is from 2010 with limited readership of 18. It is unknown who is/was the administrator or what the password is. It would require an administrator to screen postings and update it. The list of streets can be found on our website. Trustee O’Connell spoke of her qualifications based on the Water Bible Book p. 4 list of Trustee responsibilities. Garvin McCurdy suggests that we consider proxies for quorum when we expand our board to five Trustees. Social media can be “a can of worms” that can easily get out of hand so he is wary of the District going in that direction. John Perry would like increased communication with present and future voters. Rice Library has included news of the election in their newsletter. Suzanne Sayer’s email states that she felt the

election discussion on December 23, 2020 was too long, the Registrar should be paid more than minimum wage. The Kittery Community Center should be used for the runoff election, and suggests that we purchase a chipper for the brush. Linda Johnson would like the recording of the December 9, 2020 BOT meeting to be posted on the website and thanks us for changing the meeting date for next week. She requests that the RFQ letter for a Registrar and future such correspondence be copied to the office. She reports that the bargaining unit voted to ratify the union contract today.

Our next BOT meeting will be held on Thursday, January 7, 2021 at 7:30 a.m. via Zoom.

Respectfully submitted,

Julia O'Connell, clerk

A handwritten signature in black ink, appearing to read "Julia O'Connell". The signature is written in a cursive, flowing style with a large initial "J".

Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.