

Kittery Water District – Board of Trustees Meeting – February 10, 2021 (via Zoom)

Meeting held via Zoom and called to order at 7:31 a.m. Members in attendance: Trustees Caroline Rose, Julia O'Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Pete Henderson, Shara Geiger, Guy Hodgdon, Suzanne Sayer, Rep. Kristi Mathieson, EB Leland, Julie Perrault, Linda Johnson, John Perry, Celina Adams, Judy Spiller, William St. Laurent, Carl Palm, Holly Zurer, Robert McDonough, David DeLuca, Kendra Amaral, Adam Causey, Brian Rodonets, Cameron Wake, Emily Flinkstrom, Bill Wagner, KyYi96 and Bonnie Rogers. Mission Statement read. **Agenda** approved with one change.

Secretary's report – Minutes from the KWD Annual meeting on February 2, 2021 were read and approved with minor corrections. Minutes from the BOT meeting on February 3, 2021 meeting will be read into the record on February 17, 2021. Minutes from the Charter Workshop on February 5, 2021 were accepted as written.

Treasurer's report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Rose motioned to pay the bills. Trustee O'Connell seconded. Roll call, two in the affirmative, Trustee Golter abstained, motion passed. Trustee Rose will sign checks today.

Charter Update- There were no questions from Rep. Kristi Mathieson or the Revisor's Office for the Trustees. Trustee Rose mentioned that the 1975 amendment to our 1907 charter has language that may cover providing water service to PNSY. She will check with the Revisor's Office.

State Road Property RFP discussed. It was agreed that a public process be engaged in before writing an RFP. Trustee O'Connell moved to invite Maine Cooperative Extension agent, Kristen Grant, to present the process available for public input at a March BOT meeting.

Filtration Plant Operations Report for January 2021 reviewed. Production for January 2021 as compared to January 2020 was down 39%. (mostly due to PNSY decreased demand)

Training Class Reviewed- Trustee O'Connell moved to approve the request for \$915.00 for Class 1 & 2 Water Distribution Certificate Exam Preparatory Course and Class II, III, and IV Water Treatment Exam Prep for Carl Palm. Trustee Rose seconded. Roll call, three in the affirmative, motion passed.

Executive Session- Trustee Rose moved to go into executive session with Tom Trenholm, of Drummond Woodsum on Friday February 12, 2021 at 8 a.m. via Zoom per 1 MRSA section 405, (6) (E). Seconded by Trustee Golter. Roll call, three in the affirmative, motion passed.

Open Discussion- Trustee Rose addresses four concerns from recent emails. 1) release of confidential information possibly shared on social media. None was found that was outside the public domain. If there is any wrong doing it will be addressed. 2) Conflict of Interest state law Title 30-A, Part 2, Chapter 123 will be posted on the KWD website. A back up plumber list is available for Supt. Mike Rogers to use in the event that Trustee Golter is not available. Trustee Golter will continue to abstain from votes that impact his income and will not sign his own paychecks. 3) It appears that the same questions are repeatedly asked. A Frequently Asked Question (FAQ) section will be added to the KWD website. Anyone wishing to contribute questions to this list should email them to Trustee Rose at crosekwd@gmail.com. 4) The BOT will consider changing the agenda moving public comment to offer at an earlier time. Trustee Golter requested a moment of silence for Ann Grinnell who passed away on Feb. 2, 2021 after a life of service and devotion to the town of Kittery. He suggested we revisit the idea of holding meetings bimonthly instead of weekly and is obtaining info for a "recall protocol" to be added to the new charter.

Public Comment (3 minute limit)

Robert McDonough inquires about the Charter Workshop schedule: it will be posted on the website after regular BOT meetings. Emily Flinkstrom, Fair Tide Director, expresses her vested interest in the State Rd. Property which is ideally suited for affordable housing. Linda Johnson, KWD Office Manager, suggests creating a second Zoom account for Trustee Rose for the price of \$179/ year. She asks if it is required to list all public participants attending BOT meetings. She requests that a written code of ethics be created for Trustees which they agree to. Bill Wagner would like to see the following considered in approaching the RFP for the State Rd site; if we choose to move what will be the goals of moving, what should the desired site look like, does KWD have the money to do so.

Meeting adjourned at 9:02 a.m.

Our next BOT meeting will be held Wednesday, February 17, 2021 at 7:30 a.m. via Zoom.

An Executive Session will be held February 12, 2021 at 8:00 a.m. via Zoom.

Respectfully submitted,
Julia O'Connell, clerk

A handwritten signature in black ink, appearing to read "Julia O'Connell". The signature is written in a cursive style with a large, looped initial "J".

Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbal transcript of comments at the meeting, but as a summary of the discussion and actions that took place.