

Kittery Water District – Board of Trustees Meeting – November 18, 2020 (via Zoom)

Meeting held via Zoom and called to order at 7:34 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Chris Rubin, Bob Sheppard, Suzanne Sayer, Shara Geiger, Steven Levy, Jennifer Brewer, Kristi Mathieson, Emily Flinkstrom, Linda Johnson, Bonnie Rogers, and Julie Perrault. Mission statement read.

Agenda reviewed- and accepted as written.

Secretary’s report – Minutes of Executive Session, November 10, 2020 read and accepted. Minutes from the BOT meeting on November 12, 2020 were read and accepted with minor corrections.

Treasurer’s report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee O’Connell moved to pay bills. Seconded by Trustee Rose. Roll call, three in the affirmative, motion passed. Trustee Golter will sign checks.

Superintendent’s Report- Ted Berry will complete work today at the filtration plant, for a total of 6 days. Seevee and Maher is performing the annual dam inspection. Marston Industrial is working on repairs at Upper Folly dam. The Trustees newsletter was mailed Monday November 16, 2020. Reservoir levels - Boulter Pond down 3’ (up ½ ” since last checked), Middle Pond down 6’ 8 ½ ” (down 1”), Upper Folly down 6’ 8”(up 10”), Bell Marsh Reservoir down 10’ 1”(down 3 1/2”)

Presentation by Steven Levy- He discussed how we could use the State’s Standard charter to best meet our needs in revising our charter and the legislative procedures and protocols. Rep. elect Kristi Matheison has offered to sponsor the bill for us. The State of Maine’s revisor’s office can draft the bill for us after we give them required information or we can hire someone else to draft it and then the revisor’s office will put it into the proper format. A public hearing is held after the bill is released.

The PNSY Zoom meeting for 11/24/2020 was discussed. It was decided that public notice will be added to our website and a legal notice will be sent to Portsmouth Herald. Members of the public should submit questions in advance to the Trustees and email Supt Mike Rogers with a request for the Zoom link.

Annual meeting will be held December 15, 2020 to read the annual warrants, elect officers, review any reports from the board, and present the current status of ongoing projects including the charter draft.

Employee raises discussed. Historically they are based on three things; federal cost of living, consumer price index, and federal employee retirement. We will discuss further at the next BOT meeting.

Open Discussion- The voters of Eliot recently approved the extension of water and sewer down Rte 236. Estes Oil has started placing 1275’ of water main and plans to complete it by this winter. Watershed patrol assistant, Joe Digman, has submitted a report and is being trained to eventually take over for Gary Stevens. Supt. Rogers asks that the Trustees allow the employees to use their annual leave to take off the day before the following holidays; Thanksgiving, Christmas and New Years Day. Trustee Golter moves that we approve this. Seconded by Trustee O’Connell. Trustees approve unanimously.

Public Comment Garvin McCurdy requests that Supt. Rogers send him the Zoom link for the Shipyard meeting . Rep. Kristi Mathieson also requests this. Trustee Rose requests that Supt. Rogers send the link to all water users who attend our BOT meetings.

With no further business appearing before it, this Board of Trustees meeting was adjourned at 8:47 a.m.

PNSY meeting will be held on Tuesday, November 24, 2020 at noon via Zoom.

Our next regular BOT meeting will be held on Wednesday, November 25, 2020 at 7:30 a.m. via Zoom.

Respectfully submitted,

Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.