

Kittery Water District – Board of Trustees Meeting – November 25, 2020 (via Zoom)

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance: Trustees Caroline Rose, Julia O'Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Bob Sheppard, Suzanne Sayer, Shara Geiger, Dina Wilford, Jennifer Thayer, Guy Hodgdon, Everett Leland, Linda Johnson and Julie Perrault. Mission statement read.

Agenda reviewed- and accepted as written.

Secretary's report – Minutes of Executive Session, November 17, 2020 read and accepted. Minutes from the BOT meeting on November 18, 2020 were read and accepted with minor corrections.

Treasurer's report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee O'Connell moved to pay bills. Seconded by Trustee Golter. Roll call, three in the affirmative, motion passed. Trustee Golter will sign checks.

Superintendent's Report- Concrete repairs at Upper Folly dam continue though cold weather may hinder completion. Draining of sediment at the Filtration plant lagoon has been completed by Ted Berry.

Reservoir levels after 2 ½" rain received in the past week. Boulder Pond Negative 3' (up ½" since last week), Middle Pond Negative 6' 8 ½" (down 1"), Upper Folly Negative 6' 8"(up 10"), Bell Marsh Reservoir Negative 10' 1"(down 3 1/2")

Charter Amendment discussed. Rep elect Kristi Mathieson has informed us that the deadline for submission of a concept bill is December 18, 2020. She can submit a concept bill per the Board of Trustee's request. Trustee Rose moves that we ask Kristi to submit a concept bill to amend the Kittery Water District Statute. Trustee O'Connell seconds. Roll call, three in the affirmative, motion passed. Trustee O'Connell will inform Rep. elect Kristi Mathieson of our decision today. Trustee O'Connell presents resources that KWD can use to draft a new charter; the State Revisor's office, State of Maine Office of Policy and Legal Analysis and Maine Rural Water Association.

Employee Raises discussion was postponed until the December 2, 2020 BOT meeting. The raises are based on three parameters that range from 0.6 – 1.9% per annum.

Executive Session- Trustee Rose moves to go into Executive Session on Tuesday, December 1, 2020 at 8 a.m. via Zoom pursuant to Chapter 1 MRSA 405 Section(6)(E) to meet with the Superintendent, the Board of Trustees and legal counsel, Tom Trenholm. Trustee Golter seconds. Roll call, three in the affirmative, motion passes.

PNSY payment history reviewed.

Solar Farm Project presentation request reviewed. It was decided that the board needs to be better informed of our solar options and should create an RFP. Supt. Rogers will email Revision Representative Michael Bartner informing him that we are not yet ready to make a decision. Future solar power discussion has been tabled until the spring of 2021.

Open Discussion-

Supt. Rogers will contact PNSY with proposed Zoom meeting date; Tuesday, December 15, 2020 from 10 – 11 a.m. We will receive reimbursement for expenses for our 2020 Master Plan from the Maine Drinking Water Program for a total amount of \$14,983.52 within the next 3 weeks. Our final budget

numbers will be available from Ouellette and Associates early next year and they will let us know when before the end of the year. Supt. Rogers would like to contact the Portsmouth Herald to request that they obtain and publish BOT candidate's statements for our upcoming Trustee election on December 8, 2020. He and/or Trustee Golter will do so and cc the BOT.

Public comment

Garvin McCurdy wishes everyone a Happy Thanksgiving and supports us in our decision to wait on making a decision about solar energy. Jennifer Thayer voices her support of moving ahead with a solar option. Suzanne Sayer speaks about renewable energy credit options.

With no further business appearing before it, this Board of Trustees meeting was adjourned at 8:23 a.m.

Our next regular BOT meeting will be held on Wednesday, December 2, 2020 at 7:30 a.m. via Zoom.

An Executive Session will be held Tuesday, December 2, 2020 at 8 a.m. via Zoom.

Respectfully submitted,

Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.