

Kittery Water District – Board of Trustees Meeting – December 2, 2020 (via Zoom)

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance: Trustees Caroline Rose, Julia O'Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Bob Sheppard, Suzanne Sayer, Dina Wilford, Emily Flinkstrom, Bonnie Rogers, Linda Johnson, William Wagner, Brian Rodonets, William St. Laurent and Julie Perrault. Mission statement read.

Agenda reviewed- and accepted with addition of Election protocols.

Secretary's report – Minutes from the BOT meeting on November 25, 2020 were read and accepted with minor corrections.

Treasurer's report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee O'Connell moved to pay bills. Seconded by Trustee Golter. Roll call, three in the affirmative. Motion passed. Trustee Golter will sign checks today including PNSY bills.

Superintendent's Report Upper Folly concrete repair has been started but not yet completed due to cold weather. Photos were taken and shared. They will start repairs at Bell Marsh this week. PNSY has agreed to a Zoom Meeting on December 15, 2020 but the exact time has not been established. The post lime feeder has a recurring issue for the past 10 days, the tank drains but then doesn't refill. The equipment is still under warranty. They will change out the solenoid valve since it doesn't appear to be the sensor.

Pond Levels (approx.. 2 ½" of rain in past the week.)

Boulter Pond negative 2' 4" (up 7"), Middle Pond negative 5'11 ½" (up 7 ½"), Upper Folly Pond negative 6' 2" (up 1'2") Bell Marsh Reservoir negative 10' (up 5") At the end of December we will shut down Bell Mash and just use Boulter. Dam reports have not been done yet.

Election Protocol discussed. Supt. Rogers will check with local police to find out if a traffic detail is warranted given that last election's turnout was 511. Trustee O'Connell submits photos of a ballot box perched on a truck's tailgate as a possible solution to drivers depositing ballots without getting out of their cars. Supt. Rogers will make a stand for the ballot box. Signs for the sidewalk will be obtained to announce that it is voting day. Acceptable IDs will be a photo ID such as a driver's license with current address. Orange traffic cones will be set up to direct traffic past the drive-up window to the ballot box. Superintendent Rogers has already printed the ballots.

Charter Discussion A concept bill can be submitted in December by Rep. Kristi Mathieson. It is tentatively agreed that 5 Trustees are needed. Boundaries for eligible voters will need to be established. We can use GIS, roads and metes and bounds points. Southern Maine Planning and Development Commission has offered to help us and will need our map of areas served that includes streets and water mains. We have a large one at the office and a town property tax map may be useful. Trustee Rose will refine our questions to send to Steve Levy and OPLA.

Executive Session- Trustee Rose moves to go into Executive Session on Friday, December 11, 2020 at 8 a.m. via Zoom pursuant to Chapter 1 MRSA 405 Section(6)(E) to meet with the Superintendent, the Board of Trustees and legal counsel, Tom Trenholm. Trustee Golter seconds. Roll call, three in the affirmative, motion passed.

The next **Board of Trustees Meeting** will be scheduled for Wednesday, December 9, 2020 at 5 p.m.

Our **Annual Meeting** will be held Tuesday, December 15, 2020 at 7 p.m. via Zoom. The annual warrant has been posted on our website. Supt. Rogers will find an employee to facilitate the meeting. Anyone wishing to attend may contact Supt. Rogers.

Open Discussion none.

Public Comment

William Wagner and Brian Rodonets, of MVH, requests that the BOT solicit public input for their plan. They are in the process of updating their costs estimates for their proposed project. Garvin McCurdy expresses support for Jim Golter continuing as a Trustee. He also would like the new revised Charter to include Badgers Island and the Shipyard. He says the map of our infrastructure in the Trustees room at the District Office should be backed up digitally and kept on file for future use.

With no further business appearing before it, this Board of Trustees meeting was adjourned at 9:28 a.m.

The annual election will be held Tuesday December 8, 2020 at Kittery Water District Drive Up window from 7:30 a.m. – 4 p.m.

Our next BOT meeting will be held on Wednesday, December 9, 2020 at 5 p.m. via Zoom.

An Executive Sessions will be held Friday December 11, 2020 at 8 a.m. via Zoom to meet with our legal counsel to discuss contract negotiations.

A public Zoom meeting with the PNSY will be held Tuesday December 15, 2020. Time to be announced.

Our annual meeting will be held Tuesday December 15, 2020 via Zoom at 7 p.m.

Respectfully submitted,

Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.