

Kittery Water District – Board of Trustees Meeting – September 30, 2020 (via Zoom)

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance: Trustees Caroline Rose, Julia O'Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Chris Rubin, William St. Laurent, Bob Sheppard, Suzanne Sayer, Shara Geiger, Cathy Wolff, Jenny Freeman, Linda Johnson, Bonnie Rogers, Julie Perrault, and Everett Leland. Mission statement read.

Agenda reviewed- and approved unanimously with additions of Covid-19 policy and newsletter discussion.

Secretary's report - Minutes from September 22, 2020 were read and accepted with minor corrections.

Treasurer's report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Golter moves to pay bills. Seconded by Trustee Rose. Roll call, three in the affirmative, motion passes. Trustee Golter will sign checks.

Superintendent's Report- Ledge on Mendum Ave has been removed and new water main pipe has been placed. Work continues on Mendum Ave to tie in existing fire hydrant and houses. Water main break on corner of Prince Ave and Government St. repaired Tuesday, September 28, 2020. Water main break on Spring Lane in Eliot will be repaired Friday October 2, 2020. Ledge that is removed from water main replacement sites can be crushed for gravel when enough has accumulated to be economical. I-95 crossing update; letter of transmittal for MTA to be created by Wright Pierce engineer, Dan Flaig in conjunction with Henniker Directional Drilling and Brierly Associates.

2020 Master Plan update. All feedback, edits and suggestions for Dan Flaig, need be sent to Trustee O'Connell to forward to him by the end of this week.

Covid-19 Policy discussed. State requirements as they apply to KWD will be discussed next week.

Trustee Newsletter update. Trustee Rose and Office Manager Linda Johnson will create a draft of newsletter to review next week. Quote from Linda Johnson is \$3500 total cost. Quote from Southport Printing for printing plus postage is under \$2000.

Training Class requests reviewed. Trustee Rose moves to approve training requests for Michael Rogers for MWUA Oct 2020 Bimonthly meeting for \$25 and for Mark Rouillard for Chlorine residual training session (MWUA) for \$55. Trustee O'Connell seconds. Roll call, three in the affirmative, motion passes.

Vibration Analysis for Pump #2 reviewed. Schultz Electric Company states that the pump bearings are bad and need to be replaced. Supt. Rogers suggests that we get another opinion to evaluate the bearings. He will obtain a quote from Larry Mills of Williamson Company for next week.

PNSY payment history reviewed. Payment continues to be on time. Linda Johnson will create a spreadsheet of their usage and revenue 2019 versus 2020 which will be available the third week of October.

Open Discussion- Watershed reports from August 13 and 15 reviewed. No violations noted. Trustee O'Connell moves to hold an Executive session per 1MRSA Section 405 (6) E to discuss strategy, goals, protocols to be held Tuesday, Oct 6, 2020 at 8 a.m. with legal counsel for union negotiations, Tom Trenholm of Drummond Woodsum. Trustee Rose seconds. Roll call, three in the affirmative, motion passes. Trustee O'Connell will contact Tom Trenholm to confirm. Executive session will be posted on

the KWD website. Seasonal water lines will be disconnected November 2, 2020. PNSY will begin freeze protection on October 1, 2020.

Public Comment Suzanne Sayer inquired about the purpose of the Trustee Newsletter and stated that she would like to see a five member trustee board. Garvin McCurdy touched base with Trustee Golter about work that will need to be completed at his home before the seasonal disconnection. Everett Leland thanked the KWD laborers for their repair of the water main on Government St. this week. Shara Geiger inquired about the possibility of installing solar panels at our filtration plant to meet our electrical needs. Suzanne Sayer mentioned that the Green option KWD has chosen for electricity could be more expensive than the standard offer. She also asked why we are writing a newsletter and does not see a need for it.

With no further business appearing before it, this Board of Trustees meeting is adjourned at 8:55 a.m.

Our next BOT meeting will be held on Wednesday, October 7, 2020 at 7:30 a.m. via Zoom. An executive session will be held Tuesday, October 6, 2020 at 8 a.m.

Respectfully submitted,

Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.