

Kittery Water District – Board of Trustees Meeting – September 22, 2020 (via Zoom)

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Chris Rubin, William St. Laurent, Bob Sheppard, Suzanne Sayer, Jen Thayer, Jenny Freeman, Jen Brewer, Linda Johnson, Bonnie Rogers, Julie Perrault, and Guy Hodgdon. Mission statement read.

Agenda reviewed- and approved unanimously.

Secretary’s report - Minutes from September 16, 2020 were read and accepted with minor corrections.

Treasurer’s report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Golter moves to pay bills. Seconded by Trustee Rose. Roll call, three in the affirmative, motion passes. Trustee Golter will sign checks.

Superintendent’s Report- Ledge on Mendum Ave being removed for water main replacement. Upgrade at plant is proceeding with Stultz Electric performing vibration test on Pump #2.

2020 Master Plan discussed. All feedback, edits and suggestions for Dan Flaig, the Wright Pierce engineer, will be sent to Trustee O’Connell to forward to him.

Reviewed responses to RFQ’s from four legal firms for legal representation at our upcoming union negotiations. Trustee Rose moves to hire Drummond Woodsum for KWD Union negotiations. Trustee O’Connell seconds. Roll call, Trustee Rose and O’Connell in the affirmative. Trustee Golter votes no. Motion passes. Trustee O’Connell moves to hire Bernstein Shur if Drummond-Woodsum is not available. Trustee Rose seconds. Roll call, three in the affirmative, motions passes. Trustee O’Connell will contact legal firms with our decision today.

Newsletter discussion The goal of the newsletter is to provide information that is relevant to all water users. The following ideas have been suggested: conservation tip(s), PUC Emergency moratorium update, Election info, Annual meeting info. Ideas will need to be submitted to Linda this week for her to create a rough draft to be reviewed next week. Estimated cost for a 5000 piece mailing is \$3500. A final version of the newsletter should go to the printer during the first week of October if we want to mail it out by mid October. Linda is working on a separate letter this week about the upcoming end of PUC’s Emergency moratorium on utility disconnections to be mailed out over the next three months.

Training Class Request reviewed. Trustee O’Connell moves to approve training class request for Brandon and Greg for “Iron and Manganese Removal” via zoom at a cost of \$60 each, for a total of \$120. Trustee Rose seconds. Roll call, three in the affirmative, motion passes.

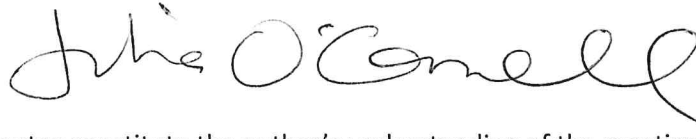
Open Discussion- Trustee Rose has sent a request for Traip Water class via Zoom, for Garvin McCurdy and Trustee O’Connell. They thank her. Trustee O’Connell requests that the office manager create a spreadsheet showing monthly PNSY revenue from 2019 compared to 2020 with a column specifying the percentage of change for each month and to document increase or revenue loss as a percentage. Trustee Golter requests update on I-95 crossing. Supt. Rogers states that a revised plan from Brierly Engineering Assoc. was sent to MTA. They have requested more information. Inquiry from Chat box: What are our water levels? Supt. Rogers reports that all reservoirs are down. Middle Pond is so low that we are unable to use it. Upper Folly Pond is down 4 feet. Boulter Pond is down 2 feet and Bell Marsh Reservoir is down 8 feet. We are now using Bell Marsh Reservoir for our water needs. YWD has not requested any more water.

Public Comments- Jenny Freeman states her concerns about conflicts of interest to have the Supt. be involved in any way in union negotiation process because of his marital status to an employee that he supervises, who could benefit financially from the union negotiations. Garvin McCurdy asks if the arrival of the USS Texas at PNSY will impact water usage by PNSY. He requests that we include household hazards in our newsletter ie. Don't add too much bleach (Clorox) to water, don't add anything with amines because it can create a dangerous gas when mixed with chlorinated water. He agrees to submit statements for newsletter publication to the Trustees. He thanks the Trustees for their efforts. With no further business appearing before it, this Board of Trustees meeting is adjourned at 9:51 a.m.

Our next BOT meeting will be held on Wednesday, September 30, 2020 at 7:30 a.m. via Zoom.

Respectfully submitted,

Julia O'Connell, clerk

A handwritten signature in black ink, appearing to read "Julia O'Connell". The signature is written in a cursive, flowing style with a large loop at the end.

Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.