

**Kittery Water District – Board of Trustees Meeting – October 7, 2020** (via Zoom)

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Chris Rubin, William St. Laurent, Bob Sheppard, Suzanne Sayer, Shara Geiger, Cathy Wolff, Jenny Freeman, Linda Johnson, Bonnie Rogers, Julie Perrault, and Guy Hodgdon. Mission statement read.

**Agenda reviewed-** Newsletter discussion deleted and then agenda was approved unanimously.

**Secretary’s report** - Minutes from September 30, 2020 were read and accepted.

**Treasurer’s report** – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Rose moved to pay bills. Seconded by Trustee Golter. Roll call, three in the affirmative, motion passed. Trustee O’Connell will sign checks.

**Superintendent’s Report-** Final cost of the water main replacement on Mendum Ave has not been calculated. Freeze protection has not been started at PNSY yet. Water main repair on Spring Lane in Eliot was started Friday, October 2, 2020. A sink hole opened up on Government Street (which is approximately 20 feet from last week’s water main repair) and will be repaired by KWD today. The website can only support data from two Zoom meeting recordings; we will need to purchase more space if we would like more meetings available online. Permit obtained from Maine DOT to open the road at the end of Rte. 91 for the new service connection.

Reservoir levels Weekly update as of October 1, 2020- Boulter Pond down 2’ 9” Middle Pond down 12’ 11” Upper Folly down 4’ 0” Bell Marsh Reservoir down 7’7” Supt. Rogers stated that they will begin drawing from Folly Pond to fill Middle Pond.

**2020 Master Plan** - Final feedback has been sent to engineer Dan Flaig.

**Covid-19 protocols-** There is now a statewide mask mandate and Stage IV opening is starting. York County continues to be a yellow zone. York Water District has installed plexiglass separators in their building and screens employees daily. We have 13 employees that use our State Rd facility. Written policy guidelines will be reviewed at the next BOT.

**Training Class Request** reviewed. Trustee Rose moved to approve a training class request for Trustee O’Connell to attend the bimonthly MWUA meeting on October 15, 2020. Seconded by Trustee Golter. Roll call, three in the affirmative, motion passed.

**Monthly PNSY revenue** reviewed. September revenue is down 43% as compared to 2019. Freeze protection has not begun. Trustee Rose requested a meeting with Shipyard representative. Supt. will contact them to set up a meeting via Zoom.

**Used MXU Radio Units** discussed. Presque Isle Water District is offering approx., 211, three year old Sensus brand used units priced at \$75 each. They are under warranty and E. J. Prescott would honor the warranty under new ownership. Supt. Rogers proposed to offer \$60 each for a total of \$12,660.00 and he will find out if that is agreeable to PIWD and if there is a deadline for purchase.

**Open Discussion-** The Letter of Transmittal has been sent for the I-95 project to MTA. It was discovered that Shaw Brothers is performing open cutting and installing a gas line under the highway. Supt. Rogers

would like to find out if Shaw Brothers can be hired to do that for KWD to install the interconnecting pipe. Executive sessions with our union negotiation's legal representative will be scheduled by email.

**Public Comment-** Garvin McCurdy is supportive of a mask mandate. He suggests that we pray for rain. Suzanne Sayer notes that Covid tests are free but a note from MD to return to work may not be.

With no further business appearing before it, this Board of Trustees meeting is adjourned at 8:57 a.m.

Our next BOT meeting will be held on Wednesday, October 14, 2020 at 7:30 a.m. via Zoom.

Respectfully submitted,

Julia O'Connell, clerk

A handwritten signature in black ink, appearing to read "Julia O'Connell". The signature is written in a cursive, flowing style with a large initial "J".

Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.