

## **Kittery Water District – Board of Trustees Meeting – July 29, 2020 (via Zoom)**

Meeting held via Zoom and called to order at 7:31 a.m. Members in attendance: Trustees Caroline Rose, Julia O'Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Suzanne Sayer, Jen Brewer, Jen Thayer, Bob Sheppard, Cathy Wolff, Emily Flinkstrom, Linda Johnson, Tim Brochu, Kendra Amaral, and Shara Geiger. Mission statement read.

**Agenda reviewed-** and adopted unanimously with one addition; "Public Health Concerns"

**Secretary's report** - Minutes from July 15, 2020 were read and will be revised and reviewed next week. Garvin McCurdy provided clarification on his public comment. Minutes from July 22 were reviewed and accepted with one minor edit.

**Treasurer's report** – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Golter moves to pay bills. Seconded by Trustee O'Connell. Roll call, three in the affirmative, motion passes. Trustee O'Connell will sign checks.

**Urgent Public Health Issue** discussed. As of July 8, 2020 Maine CDC mandates that masks be worn in public places to prevent the spread of Covid-19. Trustee Rose moves that we update pandemic response based on Maine CDC guidelines. Trustee O'Connell seconds. Roll call, three in the affirmative, motion passes. Sign at KWD front door will be changed to include this information as well as social distancing requirements.

**Follow up meeting with Holly Stark** discussed. Executive session meeting scheduled for Thursday August 6, 2020 at 7:30 a.m. This will be added to the August 5, 2020 agenda.

**Customer Survey Question** discussed. Goals discussed and ways to obtain information from the public via workshops, public hearing, public education and feedback. Trustee Rose will contact Kevin Sutherland to ascertain the fee for service of performing a "Life Cycle Budget Analysis" of 15 -23 State Rd. building comparing maintaining existing property versus creating a new site. She will also inquire about the fee for service to complete/update Life Cycle Budget analysis of Eliot Expansion of water main with exact figures to be obtained from Supt. Rogers.

**2020 Master Plan** discussed. Trustee O'Connell received corrections to Section 2 from Wright-Pierce that she will forward to the rest of the Board. Once the plan is complete, we will receive 50% reimbursement of our \$30,000 total cost from the state.

**Proposal from Ted Berry Company, Inc.** reviewed to remove sludge from Sludge Holding Basin. Quote good until the end of the year and work cannot be scheduled until November 2020. Other companies will be reviewed next week to get competitive bids for work.

### **Open Discussion**

Supt. Rogers states that the VFD for pump #3 was installed by Stultz Electric and passed the test run. A new motor was installed in pump #2 by Express Electric and Penta Corp. . Wright Pierce requires a third party to start it up. Stultz Electric will laser align and test run it on July 30, 2020. Express Electric and Penta Corp. will upgrade the lime feed system. The post lime-feeder will be off-line for 2 days. The pre-lime system will be used for both functions during that time. The water pH will drop to 7.0 from 7.5 during this time. Trustee Rose notes recent increased chlorine smell and taste of her drinking water.

Trustee Rose would like to invite Judy Spiller to attend the BOT August 3, 2020 to discuss Wild Scenic Rivers Designation for York River. Supt Rogers will extend the invitation. She asked about the line replacement schedule. Supt. Rogers states that Pinkham Ave has been started and ledge was encountered and more test holes will be drilled today to ascertain depth of ledge.

Trustee Golter inquires if valves are being exercised? Supt. Rogers answers that only the valves at the dams are done and it is done prior to the dam inspections in the fall. He asks if a card was purchased for Everett Junkins retirement gift and is being circulated for signatures. Supt Rogers states a formal memo of appreciation has already been sent out with thanks from current and prior Trustees. He asks if Brierly Engineers have submitted a plan for the I-95 crossing? Supt. Rogers will ask them.

#### **Public Comment**

Suzanne Sayer asks if a bond will be floated for the Eliot pipe expansion? No, it is funded by Eliot TIF funds. Dr. Jen Brewer state that long-term costs from Eliot pipe extension could include a bond. Garvin McCurdy speaks in support of Kevin Sutherland Life Cycle Budget Analysis and feels that MVH's proposal is a good idea because it will abandon a place that is all "sunk-cost". Suzanne Sayer asks will Maine Vision Holdings build a new facility for KWD if there was no trade for the State Rd. property? No, their proposal is a land swap deal. Shara Geiger states that a 50 year-old building is not considered old by all standards and would like to know more about the issues with the present KWD office building. Trustee Rose responds that a Life Cycle Analysis will be done to identify those problems that are critical to deal with. S. Sayer asks if sharing water with other counties that are going through the current drought is being considered? Supt. Rogers states that the PUC is conducting a drought survey that has yet to be completed.

Meeting adjourned at 9:17 a.m. The next KWD BOT meeting is scheduled for Wednesday August 3, 2020 at 7:30 a.m.

Respectfully submitted by Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.