

Kittery Water District – Board of Trustees Meeting – July 8, 2020 (via Zoom)

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Cathy Wolff, Suzanne Sayer, Jen Brewer, Jen Thayer, Melissa Paly, Linda Johnson and Jay Braunscheidel . Mission statement read.

Agenda reviewed- and adopted unanimously.

Secretary’s report - Minutes from July 1, 2020 were read and accepted with minor changes.

Treasurer’s report – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Golter moves to pay bills. Seconded by Trustee Rose. Roll call, three in the affirmative, motion passes. Trustee Golter will sign checks today.

Forester Jay Braunscheidel interviewed - for updating forest management plan for KWD watershed.

Trustee Rose reads duties and responsibilities of Trustees and Superintendent.

PNS monthly revenue reviewed. Revenue for June 2020 is less than June 2019 . CIP budget is based on previous year’s revenue. Trustee O’Connell suggests that we continue to monitor PNSY revenue to be better prepared for meeting our expenses.

Filtration Plant Operations Report for June 2020 reviewed.

Executive Session with Holly Stark, facilitator discussed. Trustee Rose moves to go into Executive Session on Friday, July 10, 2020 at 7:30 a.m. to hear and consider the third party evaluation of Kittery Water District’s officials as performed by Holly Stark, pursuant to 1 M.R.S.A. S405 (6)A & F. Item A-1: “An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual’s reputation or the individual’s right to privacy would be violated.” Item F: “Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute.” Trustee O’Connell seconds. Roll call, three in the affirmative, motion passes.

Open Discussion

Trustee Golter requests update from Supt. Rogers concerning Henniker Directional Drilling and Pump Station. Supt. Rogers states that the Maine Transportation Authority is requesting more information about the boring plans from Brierly Assoc. engineering firm before they can give approval to proceed. The pump station has not been worked on.

Supt. Rogers informs us that KWD Service Person, Everett Junkins, will be retiring as of July 23, 2020. He has trained his assistant Matthew Crosby to take over. KWD is still in need of one more laborer and one response has been received so far. Trustee Rose will provide an additional sandwich board to advertise. VFD Pump #1 has recurrent issue with stalling out when run above 97%. Troy of Richardson Electric has been contacted and has advised us to engage a SCADA technician to evaluate. We are still awaiting arrival of parts for Pump #3. which will be installed by Stultz Electric. The drive for Pump #2 has been 90% installed and is awaiting Express Electric to complete. Express Electric is scheduled to begin on July 20,2020 and will also upgrade the lime feed pumps.

Bill Wagner, of Maine Vision Holdings, requests to meet with the BOT. It was decided that the BOT could meet with him on Wednesday July 22, 2020 at 9:30 a.m. after the BOT meeting.

Moore's Island Lane, a private road, is replacing their private water service lines with oversight and guidance from KWD. Bayview Lane new water main has been installed and has passed the pressure test and has been chlorinated.

Forester David Parker requests to meet with the BOT. He is scheduled to speak with us on Wednesday July 29, 2020 at the BOT meeting.

"Water Conservation Tips" are now on the KWD website under general information. Trustee email contacts have been added.

Kevin Keith Sutherland has been scheduled to discuss "life cycle budgeting" on Wednesday July 15, 2020 at 8 a.m.

Public Comment

G. McCurdy asks if health insurance is advertised when promoting job openings? (Supt M.R. responds "yes") He also suggests that we purchase a superman suit for Supt. Rogers as a Christmas gift to show our appreciation for all he does.

S. Sayer would like to know the best way to indicate that she would like to say something. Answer: unmute dialog box.

Meeting adjourned at 9:30 a.m. Next BOT meeting is executive session on Friday July 10, 2020 at 7:30 a.m. via Zoom. Regular BOT meeting to be held Wednesday July 15, 2020 at 7:30 a.m. via Zoom.

Respectfully submitted, Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.