

**Kittery Water District – Board of Trustees Meeting – July 1, 2020 (via Zoom)**

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Bob Sheppard, Judy Spiller, Shara Geiger, Suzanne Sayer, William St Laurent, Jen Brewer, Brian Rodonets, Judy Quinby, Melissa Paly and Charles Moreno. Mission statement read.

**Agenda reviewed-** and adopted unanimously.

**Secretary’s report** - Minutes from June 24, 2020 were read and accepted.

**Treasurer’s report** – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Rose moves to pay bills. Seconded by Trustee Golter. Roll call, three in the affirmative, motion passes. Trustee Golter will sign checks today.

**Forester Charles Moreno interviewed** - for updating forest management plan for KWD watershed property.

**MIMBB Loan** documents discussed. Additional information and exhibits requested.

**2020 Master Plan** final draft review. Supt Rogers will re-send document link to trustees for review.

**Discussion on having Speaker Kevin Sutherland present “Life Cycle Costs”** Trustee O’Connell moves that we take this opportunity to learn more about how we can save money to preserve capital and plan long term in a fiscally responsible way. Trustee Rose seconds. Roll call, three in the affirmative, motion passes. Trustee Rose will contact Mr Sutherland to schedule a half hour presentation at a BOT meeting within the next few weeks.

**Eliot Water Main Extension** Concessions reviewed. Trustee Rose suggests that we ask Mr Sutherland to assess this project using “life cycle cost” analysis. Decision to offer concessions can be addressed after the presentation.

**Vehicle Incident Report** reviewed. Insurance claim has been submitted for \$1,243.55. No property damage or structural vehicle damage noted.

**Training class** request reviewed. Supt. Rogers requests approval to attend, via Zoom, MWUA’s class *about* ~~“America’s Water Infrastructure”~~ for \$55 . Trustee Rose moves to approve the request. Trustee O’Connell seconds. Roll call, three in the affirmative, motion passes.

**Water Conservation Tips** discussed. Trustee O’Connell moves to put Water Conservation Tips on KWD website. Trustee Rose seconds. Roll call, three in the affirmative, motion passes.

**Open Discussion-**

\* Supt. Rogers state that ~~Stykonkus~~ replaced rubber hydraulic hoses for Parco valves in pumps #1, #2 and #3. The Parco valve for pump #2 was serviced and upon testing was found to be fine. Troy repaired VFD of Pump #1 and there have been no further issues. Replacement parts for Pump #3 have been ordered and will arrive within a week. Pump #3 is not operating at 100% production capacity.

Trustee Golter excuses himself at 9:30 a.m.

**Public Comment-**

\* G. McCurdy wonders how Forester Charles Moreno would deal with invasives like bittersweet. Says he

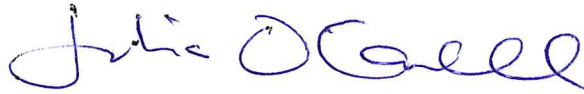
appreciates that Melissa Paly the Great Bay Water Keeper attended this morning's meeting.

\* S. Sayer would like us to ask all foresters interviewed how they would deal with invasive plant species such as Japanese Knotweed, Bittersweet, or multiflora rose. She states that a 16" pipe provides nearly double the amount of water compared to a 12" pipe and asks why it was recommended over the 12 inch pipe for the Eliot main extension project. Supt Rogers states that we need 16" pipe for future growth.

\* J. Brewer supports life cycle analysis of Eliot water main extension. She would also like to see an analysis done of the I-95 16" diameter interconnecting pipe project and feels that more clarity is needed about potential implications. These are questions that Kevin Sutherland could address. Also Bob Bowcock, water expert, has offered to do a full analysis for free.

Meeting adjourned at 9:40 a.m. Next KWD BOT meeting scheduled for Wednesday July 8, 2020 at 7:30 a.m. via Zoom

Respectfully submitted, Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.