

**Kittery Water District – Board of Trustees Meeting – June 24, 2020 (via Zoom)**

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance: Trustees Caroline Rose, Julia O'Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Bob Sheppard, Judy Spiller, Jen Thayer, Jen Freeman, Shara Geiger, Suzanne Sayer, William St Laurent, Cathy Wolff, Jen Brewer, Tom and Evalyn Sorrentino, Bill Wagner, Brian Redonets, Emily Flinkstrom and Linda Cheatham. Mission statement read.

**Agenda reviewed-** and adopted unanimously.

**Secretary's report** - Minutes from June 17, 2020 were read and accepted with minor changes. Minutes from meeting with Wright Pierce engineer Dan Flaig from May 29, 2020 were read and accepted.

**Treasurer's report** – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Golter moves to pay bills. Seconded by Trustee Rose. Roll call, three in the affirmative, motion passes. Trustee Rose will sign checks today.

**Forester Rick Jones interviewed** - for updating forest management plan for KWD watershed property.

**Reviewed status of Pumps #1, #2 and #3 malfunctions at Hatch Filtration plant.** Trustee O'Connell moves to approve \$12,000 to repair Pump #3. Trustee Golter seconds. Roll call, three in the affirmative, motion passes.

**Reviewed Supt.'s memo** listing suggested concessions to the town of Eliot in return for infrastructure investments. Trustee Rose suggests waiting a week before making a motion.

**Reviewed posting of Board meetings on KWD website.** After Five by Design can post audios of our meetings for an annual fee of \$131. Two current audiovisual Zoom meetings can be posted concurrently. Trustee Rose moves to approve the \$131 annual expense. Trustee Golter seconds. Roll call, three in the affirmative, motion passes.

**Letter from IBEW union reviewed-** List of current employees requested and office Manager, Linda Johnson will create.

**Financial policy redefined-** Trustee Rose suggests that the Supt. can spend up to \$500 without Trustee approval for regular and routine expenses such as: tools, road crew services, office staff supplies and safety equipment. Trustee Golter moves to authorize that Supt. Rogers is authorized to spend up to \$500 without board approval for regular and routine expenses. Trustee O'Connell seconds. Roll call, three in the affirmative, motion passes.

**Requests from facilitator Holly Stark** discussed. She has already gone over her estimate of time for this portion of the work. Reviewing two Zoom meetings would take an additional couple of hours, at \$125/hour. She would also like an extension to delay presenting her findings until July 10, 2020. Findings and team building exercises will be presented in Executive Session the weeks of July 10th and 17<sup>th</sup>. Trustee Rose moves to approve paying Holly Stark an additional \$300 for her services. Trustee Golter seconds. Roll call, three in the affirmative, motion passes.

**Maine Vision Holdings, LLC** request for Letter of Intent to be revisited. Letter of Intent expired March 9, 2020 at which point there were two new trustees on the KWD BOT. There has been extensive review of issues with that letter at previous meetings and Trustee Rose states that an extensive public process will

be needed and welcomes public input. The goal is to ascertain if KWD is interested in working with MVH. Trustee Rose moves to set up a meeting via Zoom with MVH after July 10, 2020. Trustee Golter seconds. Roll call, three in the affirmative, motion passes.

#### **Open Discussion**

- \* I 95 interconnecting 16" water main update. Supt. Rogers states that a new bore path plan has been submitted to Henniker Directional Drilling and Maine Turnpike Authority for approval.
- \* The Consumer Confidence Report edits have been completed. Supt Rogers will send the edited version to Trustees later today. "chloraminated" will be added to the last paragraph on page 1.
- \* Charles Moreno, forester, will be interviewed at the July 1, 2020 BOT meeting.
- \* Bayview Rd. water main is now being replaced. Ledge was found.
- \* Agenda for Wednesday BOT meetings will be posted on Tuesdays by the Supt.

#### **Public comment**

- \* Evalyn Sorrentino's letter was read into the minutes. Key points being: request to update charter using "standard water charter": to include mail ballots, request to hire a comptroller and to have a paper audit performed every three years.
  
- \* J. Brewer requests that "Full Life Cycle Costs" be evaluated for expanding infrastructure into Eliot on Rte 236. How will this project pay for itself over time? Suggested that KWD hire someone to run the numbers. Low density development, which the Eliot extension may encourage is not necessarily financially sustainable over time and has major environmental impacts in terms of climate change, hydrology, wildlife habitat, etc. KWD State Road property has potential for mixed use income and should also be evaluated for local impact. Jen can send information about "Full Life Cycle Costs"

Meeting adjourned at 11:08 a.m.

Next KWD BOT meeting scheduled for Wednesday July 1, 2020 at 7:30 a.m. *via Zoom*

Respectfully submitted, Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.