

## **Kittery Water District – Board of Trustees Meeting – June 17, 2020 (via Zoom)**

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance: Trustees Caroline Rose, Julia O’Connell, James Golter and Supt. Mike Rogers. Members of the public in attendance: Garvin McCurdy, Bob Sheppard, Judy Spiller, Jen Thayer, Jen Freeman, Shara Geiger, William St Laurent, Cathy Wolff, Greg Crosby, Debbie Driscoll, Jen Brewer, Tom and Evalyn Sorrentino, and Chris Rubin. Mission statement read.

**Agenda reviewed-** and adopted unanimously with minor changes.

**Secretary’s report** - Minutes from June 10, 2020 were read and accepted with minor changes.

**Treasurer’s report** – Submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Golter moves to pay bills. Seconded by Trustee Rose. Roll call, three in the affirmative, motion passes. Trustee Golter will sign checks today.

**Consumer Confidence Report** draft reviewed. Trustee Rose will review changes with office manager Linda Johnson before next week’s meeting. ( ie. Phase 2 of plant upgrade to take place sometime in 2021 with complete shutdown and use of chloraminated water from York) Trustee Rose also asked Superintendent Rogers to verify the last sentence of the Mission Statement.

**Financial Report** for May 2020 was reviewed. Commercial and governmental revenues were lower than May 2019 and residential revenue was slightly higher. A Zoom meeting with Trustees Rose and O’Connell and Office Manager Linda Johnson is planned for Thursday June 18, 2020 to discuss financial statements.

**PNSY Payment** history reviewed.

**Watershed report-** No violations noted for May 8, 2020.

### **Open Discussion-**

- \* Supt. Rogers reports that VFD Pump #3 is out of operation. He is awaiting quote from Stultz Electric. Express Electric, from Skowhegan, has been contracted to install the VFD Pump #2 but has been delayed because of lack of lodging related to Covid. Pump #2 can be run manually until then. Wright - Pierce are the contract administrators. Forester Rick Jones is scheduled to meet with us at next week’s BOT meeting. No dates have been set for the other two foresters.
- \* Trustee Golter requests that the BOT discuss our intent in response to Maine Vision Holdings, LLC. at next week’s meeting. Trustee Golter is excused from the meeting.
- \* Holly Stark, facilitator, has completed interviews with the Trustees and the Supt. and she will present recommendations at a later date. She recommends that we hire a professional “minute taker.”
- \* S. Geiger inquires how KWD handles water usage in a drought situation. Will KWD promote conservation efforts? Trustee Rose responds that our reservoirs are presently full and that if we did need to communicate with water users we would place notifications in the Portsmouth Herald and on our website. She would also address town council thereby broadcasting the information on Channel 22. Trustee O’Connell suggests bill inserts. Supt. Rogers states that even if we had a drought that Bell Marsh could supply water to meet our needs.
- \* G. McCurdy expresses concerns about the effect of receiving chloraminated water from other districts and the environmental effect it could have on town sewage disposal. The effects on aquatic life from

chloramine are much worse than chlorine. Trustee Rose asked if he would be willing to look into reports about hydrant flushing with chloraminated water needs to be discharged into a tank and disposed of elsewhere to prevent environmental damage.

\* Evalyn requests that her email to the Trustees be read into the record, 1) it is a priority to update our charter so that all water users can vote, 2) KWD should hire a controller who reports directly to the trustees and this is common sense protocol for any organization no matter the size or corporation type, 3) a paper audit trail should be done at least once every three years, and 4) requests details of shares of KWD that were registered with the Maine PUC in the past, which are still active.

\* J. Thayer would like to understand the need for a pipe under Rte 95, if we have plenty of water? Supt. Rogers states that emergency situations demanding more than 2 MGD will need a pipe larger than the existing 12" pipe interconnection.

Meeting adjourned at 8:50 a.m.

Next BOT meeting will be held Wednesday June 24, 2020 at 7:30 a.m. via Zoom

Respectfully submitted, Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.