

Kittery Water District – Board of Trustees Meeting – May 27, 2020 (via Zoom)

Meeting held via Zoom and called to order at 7:30 a.m. Members in attendance; Trustees Caroline Rose, James Golter, Julia O'Connell and Supt. Mike Rogers. Members of the public in attendance; Garvin McCurdy, Ev Sabolchy, Everett Leland, Cathy Wolff, Judy Spiller and Jen Brewer. Mission statement read.

Agenda reviewed – Adopted unanimously.

Secretary's report – Minutes for May 20, 2020 read and accepted.

Treasurer's report – Financial and submitted bills were read by Supt. Rogers and checked by Trustee Rose. Trustee Rose moves to pay bills and Trustee Golter seconds. Roll call. Three in the affirmative. Motion passes.

Office Copier Lease Proposal reviewed. Trustee O'Connell moves to accept thirty-nine month contract offered by Portland Computer Copy, Inc. for a Kyocera brand machine. Trustee Rose seconds. Roll call. Three in the affirmative. Motion passes.

Memo from Supt. Discussed- Request to cease the Covid-19 shift rotations and resume full staffing at The Hatch Filtration Plant on June 3, 2020. Supt. Rogers will check State policy and follow those guidelines. Trustee Rose moves to resume full staffing pending compliance with state health guidelines. Trustee O'Connell seconds. Roll call. Three in the affirmative. Motion passes.

Memo from Supt. requesting biweekly board meetings discussed. We will revisit this idea again in July. Trustee Rose requests a shorter agenda for our meeting on June 10, 2020.

Discussed proposal from Holly Stark to perform as a facilitator for the Board of Trustees and Supt. Trustee Rose moved to hire Holly Stark for Phase 1 of proposal. Trustee Golter seconds. Roll call. Three in the affirmative, motion passes. Supt. Rogers will contact Holly Stark.

Forester presentation schedule – Three foresters will be invited to speak to the Board of Trustees about sustainability in Watersheds Forest Management. Beginning on June 10, 2020, each will speak for half an hour at a Board of Trustees meetings, one per meeting. Mike Rogers will contact our three choices.

Watershed Patrol report reviewed. No violations noted. Increased ATV activity noted and a bear ran in front of Gary! (the bear kept running, we don't know what Gary's response was)

Open Discussion-

* Free landscaping was offered from professional landscaper to beautify green space in front of KWD on State Rd. Concerns expressed about property lines and line -of-sight. Supt. Rogers will provide a plot plan. KWD requests to see a proposal from the landscaper.

* Wright Pierce engineers are scheduled to meet with Kittery Water District Board of Trustees on Friday May 29, 2020 at 10 a.m. via Zoom. New trustees will ask questions and the public may observe. If there is significant public interest a second public meeting may be arranged. Questions from the public may be emailed in advance to the trustees. Public should email Supt. Rogers for access to the meeting.

* Supt Rogers states that ledge was encountered on Sunshine Lane, off Chauncey Creek Rd. A wheeled excavator and larger hydraulic hammer will need to be leased. The new pipe will be located on easier

access site from the old pipe which is on private property.

*Supt. Rogers reports that the repairs to the walkway and railings at 17 State Road have been completed. A proposal from the same company was accepted to paint hydrants.

* CPA firm, Ouellette and Associates, has completed its 2019 annual audit. Supt Rogers will schedule a meeting with the auditor to review the findings after our Board of Trustees meeting on either June 3 or 17, 2020.

* A suggestion was made from the public to use ground penetrating radar to save time and money locating ledge.

* The two employees who recently quit had previously signed the petition to unionize. We are still awaiting for the initial meeting with ~~Union Representative~~: Due to Covid, a Union representative is unable to meet with the trustees. ^{TRUSTEES}

* J. Brewer suggests checking with Maine State Law about ownership and property access for Sunshine lane water main replacement, since it has been used for over 30 years.

* G. McCurdy expresses concerns that he feels should be shared with water users. Home use of ammonia in an area near chlorinated water could cause a health problem.

* He is also concerned about work on Sunshine Lane could change water flow across Chauncey Creek Road and suggested that it may need a culvert.

Meeting adjourned at 9:04 a.m.

Next scheduled Board of Trustees meeting will be Wednesday June 3, 2020 at 7:30 a.m. via Zoom. Eliot TIF committee will be present.

Respectfully submitted,

Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.