

**Kittery Water District- Board of Trustees Meeting- May 6, 2020**

Meeting held via Zoom and called to order at 7:30a.m. Members in attendance: Trustee Caroline Rose, James Golter, Julia O'Connell and Supt Mike Rogers. Members of the public in attendance: Garvin McCurdy, Judy Spiller, Jeff Thomson, Everett Leland, Cathy Wolff, and Jenny Freeman. Mission Statement read.

**Agenda Reviewed-** Adopted unanimously.

**Secretary's Report-** Minutes for April 29,2020 read and accepted with one minor change.

**Treasurer's Report-** Financial position and submitted bills were read by Supt Rogers and checked by Trustee Rose. Trustee Rose moves to Pay bills, seconded by Trustee O'Connell. Roll call, three in the affirmative , motion passes.

**PNSY Monthly Revenue Reviewed-** April revenue down from last year.

**Discussed updating Forest Management Plan-** last done in 1991 by Dave Parker. Will revisit next week.

**Continued Discussion of Maine Vision Holdings Letter of Intent-** It was decided to meet with KWD legal counsel in Executive session to ascertain protocol for handling proposals in a manner that respects competitive confidentiality, but is also open to the public. Trustee Rose moves to hold Executive session to discuss. Seconded by Trustee Golter. Roll call, three in the affirmative, motion passes. Meeting will be scheduled for a couple of weeks hence and be held via Zoom or conference call.

**Watershed Report-** No violations noted despite increased activity; 36 hikers and 18 vehicles parked at Fall Mill Rd.Ext.

**OpenDiscussion-**

\*Jeff Thomson states that the water user petition "really doesn't have an awful lot of value." Suggests sending an "advisory" letter to all water users with a survey naming two options 1) maintain existing facility 2) explore land swap and construct a new facility

\*Supt Rogers states that VFD Pump #1 at Hatch Filtration Plant has issues. Will contact ~~Stultz~~ Electric to assess. Employee update: Worker who took 6 weeks leave has returned to work. Keen Ave water main replacement is going well. Gerrish summer line has been activated. Mechanical meters used. Emergency Power generator at State Rd needs to be assessed. \*Trustee

Rose requests a list of anticipated maintenance items for the next 5 years at 15-17 State Rd KWD facility. Options-

Maine Power Options Green Electric Contract- still awaiting a better rate to lock in. Trustee Rose will email info about probable predicted rates, which historically go down at the end of the month.

Trustee O'Connell will sign checks today. Direct deposit has begun for employee paychecks. YIPPEE!

Meeting adjourned at 9 a.m.. Next BOT meeting scheduled for Wednesday, May 13, 2020 at 7:30 a.m.

Respectfully submitted,

Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.