

## **Kittery Water District - Board of Trustees Meeting - April 8, 2020**

Meeting held via ZOOM and called to order at 7:45 a.m. Members in attendance: Trustees Caroline Rose, Jim Golter, Julia O'Connell, and Supt. Mike Rogers. Members of the public in attendance: Guy Hodgdon, Garvin McCurdy and Linda Johnson. Mission Statement read.

**Agenda Reviewed** - Adopted with one change; item 13 Open Discussion moved to precede the Executive Session.

**Secretary's report** - Minutes for April 1, 2020 were read and accepted.

**Treasurer's report** - Financial position and submitted bills were read. Motion was made to pay bills by Trustee Rose. Seconded by Trustee Golter. Roll call, with three in the affirmative. Motion passes. Trustee Rose will sign checks this week.

**Reviewed PNSY Monthly Revenue** - Revenue is on target, despite 20% of workers being furloughed.

**Proposed 2020 Budget Reviewed** - Estimates were revised to reflect possible economic impact of Covid-19; most notably projected 50% reduction of commercial revenue. Trustee Rose motions to accept budget as written. Trustee Golter seconds. Roll call, three in the affirmative, motion passes.

**CodeRED pricing and info reviewed** - Price, implementation, and actual functionality of proposed system were discussed. Trustee Rose motions to allow more time to review info and move discussion to the April 22, 2020 meeting. Trustee O'Connell seconds. Roll call, three in the affirmative, motion passes.

**Electrical Supply Contract discussed** - The filtration plant is the largest electricity user, followed by the office; and as such qualifies for industrial pricing. Multiple options were presented. Request made to obtain a price comparison of green versus fossil fuel derived energy for a three year contract. Discussion will be continued at the next meeting on April 15, 2020.

**Gary's Watershed Report reviewed** - No violations noted.

- Supt. Rogers reports York residents have complained to him and The York Police about (out-of-state) cars parking in the KWD trailhead parking lots. KWD has not closed watershed trails or parking lots and there were many (11) cars parked on Fall Mill Ext Rd. He has contacted York Chief of police with these concerns and is awaiting a response.

**Open Discussion** - Trustee Golter requests that the decision on CIP items "Maine Turnpike Crossing" and "Pump Station Construction" not be put off for much longer. Trustee O'Connell states that the new Trustees were not involved in the original plans and that questions remain as to the need for this larger size pipe.

Supt. Rogers states annual flushing of water mains is nearly complete; estimates one more day.

Garvin McCurdy requests to attend future meetings and to be notified by email. He also suggests that the information on how to participate in KWD remote meetings be added to the KWD website.

Trustee O'Connell suggests that KWD consider issuing a press release (as other utilities have) about how our policies are supporting the community during this pandemic. Trustee Rose wants to know if we can waive fees and Supt. Rogers said that he would check with the PUC. Trustee Rose will draft a press release.

KWD employee work schedule update. We presently have 4 employees out, one of whom is sick with a cough. Supt. Rogers agrees to update Trustees as needed on the status of any employee's health issues related to Covid-19 exposure.

**Next Board of Trustees Meeting** - Wednesday, April 15, 2020 at 7:30 a.m. via Zoom

Meeting adjourned at 9:08 a.m.

Respectfully Submitted,

Julia O'Connell, Clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but as a summary of the discussion and actions that took place.