

Kittery Water District Board of Trustees Meeting Wednesday April 15, 2020

Meeting held via ZOOM and called to order at 7³⁰ a.m. Members in attendance; Trustees Caroline Rose, Julia O'Connell, Jim Golter, and Supt. Mike Rogers. Members of the public in attendance; Guy Hodgdon, and Garvin McCurdy. Mission statement read.

Agenda Reviewed - Adopted with one change; Item #12 Open Discussion moved to #10 to precede the Executive Session.

Secretary's report - Minutes of April 8, 2020 were read and accepted.

Treasurer's report- Financial position and submitted bills were read. Motion was made to pay bills by Trustee Rose. Seconded by Trustee Golter. Roll call with three in the affirmative. Motion passes. Trustee Golter will sign checks.

Reviewed Financial Report for the month of March with no effect of Covid on revenue seen. \$157,000 was deposited, after the expenses were paid for the month.

Filtration Plant Monthly Operating Report reviewed and it was noted that sodium permanganate was started to reduce taste and odor issues that seasonally begin in the month of April. *No violations noted*

Electricity Supply Contract discussed and it was decided to continue new contract discussion until next meeting April 22, 2020. Trustee O'Connell is obtaining quote from CN Brown for a green option to compare to Maine Power Options.

Open Discussion- Supt Rogers reports that Outlet Malls have requested a reduction in water fees due to closure from pandemic. PUC will need to approve. Payment plans can be arranged by KWD to carry the balance forward based on what they can afford and when they can pay. Trustee Rose asks if we could waive d/c and turn on fees. That will also need to be approved by PUC, states Supt Rogers. There have been no other requests from other businesses. It is expected that they will be receiving stimulus checks. No decision was made to reduce fees at this time.

-Supt Rogers reports the York Police Dept. has posted "No Parking" signs at Fall Mill Extension Rd. near KWD watershed entrance. (to prevent last week's cars parked on private property) There have also been issues on both the Old Belle Marsh Rd and Linscott Rd (both private roadways) near Bell Marsh Reservoir. York Police have advised that the property owners may post signage.

-Trustee Golter enquires about status of setting new fuel tank on concrete pad at treatment plant. Supt. Rogers reports that Portland Pump is procuring crane service to set tank.

-Trustee Rose adds discussion of last two CIP items to next week's agenda.

-Trustee O'Connell adds Code Red discussion to next week's agenda.

Executive Session Sick policy issue clarified. Employee who had dry cough is back at work this week after having gotten clearance from his doctor. No need to go into executive session.

Next week's meeting scheduled for **Wednesday April 22, 2020 7:30 a.m.**

Meeting adjourned at 8:35 a.m.

Public comment Garvin McCurdy thanks Supt Rogers for reporting water main break on Chauncy Creek on the KWD website. NonKWD customers concerned about the impact that it could have on nearby Chauncy Creek shellfish.

Respectfully Submitted,

Julia O'Connell, clerk



Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but as a summary of the discussion