

KWD Board of trustees meeting February 27, 2020

Meeting called to order at 7 a.m. with Trustees Julia O'Connell, Caroline Rose, Jim Golter and Supt. Mike Rogers present. Mission statement read. Agenda reviewed and adopted.

Secretary's report read by Trustee O'Connell and accepted.

Treasurer's report read by Trustee Golter and accepted.

Submitted bills were reviewed and payroll and accounts payable checks were signed by trustees.

KW Commercial Letter of intent reviewed and motion made by Trustee O'Connell to postpone decision to extend until March 5 meeting. Motion seconded and passed unanimously.

Financial report for January 2020 reviewed and accepted. Trustee Rose offers to research financial investment options.

Memorandum from Verrill, LLP, James Cohen to be supplied to Rep. Deane Rykerson to present to the legislature for the Charter Revision received by Trustees.

"Analyzer Calibration Summary" by Brandon Woods received by Trustees and duly noted that the ATI Turbidity Analyzers will need repair or replacement ASAP. Will attempt to have them repaired first at no cost.

Reviewed Supt.'s memo titled "Changes of the Kittery Water District Board/Changes of Employee Morale." Executive meeting of BOT with employees planned for March 19, 2020, 9 a.m. after the scheduled BOT meeting.

Reviewed Gary Stevens Watershed Patrol Reports. Supt Rogers will send to maps of trail sections in water shed to those trustees requesting it; O'Connell and Rose.

Open Discussion. Trustee O'Connell notes that York water users are being offered Code Red App link and would like Supt Rogers to investigate how KWD can offer this to all of its water users. A Trustee Training session to be scheduled with Verrill, LLC, presenting at Southern Maine Regional Water Council in April in Saco, Maine. Exact date to be determined. (Trustee Rose requests not during April vacation April 18 – 24) Verrill will be charging \$1000, the cost of which will be covered by SMRWC. Thank you SMRWC.

Motion made and approved unanimously by Trustees that future BOT meetings to be scheduled the first and third Wednesdays of the month at 7:30 a.m. beginning April 1, 2020.

Members of public in attendance: Everett Leland, Brian Rodonets, Linda Cheatham, Jeff Thomson, Linda Johnson, Jenny Freeman, Gary Mitchell, Cathy Wolff, David Batchelder, Garvin McCurdy, Justin Lamkin, Evalyn Sorrentino, Tom Sorrentino.

Meeting adjourned at 8:53 a.m..

Public Comment: Changes in organizations recognize that communication is the best way to move forward to more trusting relationships between new and old members and staff. More information is better than too little. Respectfully submitted by Trustee Julia O'Connell, clerk

A handwritten signature in black ink, reading "Julia O'Connell". The signature is written in a cursive, flowing style with a large initial 'J'.