

January 16, 2020 Kittery Water District Board of Trustees meeting

Meeting called to order at 7 a.m. with Trustees Jimmy Golter, Julia O'Connell and Supt Mike Rogers present. Trustee Roger Raymond absent.

Clerk's report read by Julia O'Connell and accepted with addition of one missing name of public in attendance added.

Treasurer's report read by Jimmy Golter and accepted. Submitted bills were reviewed and payroll and accounts payable checks were signed by Trustees.

Reviewed the Filtration Plant Monthly Operations Report for December 2019. No violations noted.

Reviewed the PNS Payment History through 11/29/19.

Reviewed the Supt.'s memo regarding available easement for the Maine Turnpike Water Main Crossing. Trustees approve purchase of a construction easement for \$4000 to assess viability of crossing at 10 Old Beech Rd., York.

Reviewed Supt.'s memo regarding repair invoice for the York Watershed Patrol vehicle. Trustees approve expenditure.

Continuing Education Opportunities for water operators discussed. Supt. Mike Rogers advised that water operators can request to go after reviewing MWUA Feb. 5 & 6, 2020 conference offerings.

Supt Rogers has not yet made contact with TMDE Labs about annual calibration visit and annual review opportunities for water operators, as he is waiting for them to call and schedule the annual appointment.

Customer complaint protocol discussed. Presently they are not tracked by area or logged. Supt Rogers reports that approximately 1/3 of inquiries are related to pressure concerns. Yellow water reported by customers on Mendum Ave Kittery so bleeder pipe was installed. Mendum Ave is on pipe replacement list for 2020.

Main break of 1/10/2020 on Cider Hill Rd in York reviewed. How to contact at risk customers when chloraminated water is added on an emergency basis to system was discussed. Supt. Rogers will update water main breaks that are documented on map on meeting room wall. They are listed in computer data base.

Public in attendance: Caroline Rose, Jeff Thomson, Chuck Denault, Ken Lemont, Gary Mitchell, Judy Quinby, Linda Cheatham, and Garvin McCurdy.

Evening meetings requested by public ^{a member} to create opportunities for public participation.

Meeting adjourned at 8:15.

Respectfully submitted by Julia O'Connell, Clerk



Reverse 911 for emergency contact of customers discussed.